

Request for Quotation

15 August 2019

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2019.08.734

PR 8.060 / July 18, 2019

Requirements : DOOR TO DOOR INTERNATIONAL AIR SHIPMENT SERVICES

Project: MATTA TRAVEL FAIR 2019

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
LOT	<p>Door to Door International Air Shipment Services</p> <p>Consignee Name/Address: DATO MELISSA ONG (ONG SUN YAN) Philippine Department of Tourism-Malaysia Borneo Tours, Sdn Bhd. 206 A Block A, Mentari Business Park No. 2 Jalan PJS 8/5, Bandar Sunway 46150 Petaling Jaya, Selangor Darul Ehsan, Malaysia Tel No: (603) 5638-7288, Fax No: (603) 5637-0988 Email: pdotkul@gmail.com</p> <p>Shipper Name / Address: CHRISTIE N. NAVARRO Officer-In-Charge ODCOO for Marketing and Promotions 4/F Legaspi Towers 300 Roxas Blvd., Manila Tel. No.: +63 (2) 525-73-20</p> <p>I. SCOPE OF WORK/DELIVERABLES: TPB requires the services of a shipment company that would be able to provide the following:</p> <ul style="list-style-type: none"> • Door to Door Air Freight Delivery Service 	Php50,000.00	Php50,000.00

• Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority services, fuel surcharge, and other applicable charges to be shouldered of the supplier/shipment company.

Ensure that the goods will arrive to the shipping destination in good condition and short possible time.

PACKING LIST

No. of Boxes: 6

Total Weight: 150 kgs.

Declare Total Value: US\$ 1,971.00

DETAILS OF DESCRIPTION:

Box 1: 23 kgs./ 28 cm X 51cm X 51 cm

Quantity	Item	Unit Amount	Total Amount
100 pcs.	Roundneck (BLACK) silver print T-Shirt	USD 2.73	USD 273.0

Box 2: 23 kgs./ 28 cm X 51 cm X 51 cm

Quantity	Item	Unit Amount	Total Amount
100 pcs.	Roundneck (BLACK) silver print T-Shirt	USD 2.73	USD 273.00

Box 3: 16 kgs./ 43 cm X 54 cm X 47 cm

Quantity	Item	Unit Amount	Total Amount
200 pcs.	Travel Tech Accessory Organizer with Box holder	USD 6.44	USD 1,288.00

Note:

DO NOT SUBMIT your bid quotation with incomplete legal documents.

Legal Documents:

1. SEC/DTI Registration Certificate
2. 2019 Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate with Valid date
6. Notarized Omnibus Sworn Statement (Notarized with the same date of your bid)

	quotation) 7. Income Tax Return 8. Notarized Authority of the Signatory (Notarized with same date of your bid quotation) Secretary's Certificate if SEC or Special Power of Attorney if DTI INCOMPLETE ATTACHMENT OF LEGAL DOCUMENTS IS NOT ELIGIBLE TO PARTICIPATE IN THE BIDDING Address your quotation to Mr. Nilo C. Abon, Acting Head, Procurement and General Services Div. Please indicate in your quotation the shortest transit time.		
Terms	30 days upon receipt of invoice		
ABC	Php 50,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **20 AUGUST 2019, 5:00 P.M** thru email at soc_torres@tpb.gov.ph or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

NILO C. ABON
 Officer – In – Charge
 Procurement and General Services Division

Contact Person **SOCRATES G. TORRES**
 Contact No 525-93-18 loc. 246
 soc_torres@tpb.gov.ph

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Notarized Omnibus Sworn Statement
7. Notarized Authority of the Signatory
(Notarized with same date of your bid quotation)
Secretary's Certificate if SEC or
Special Power of Attorney if DTI