

Request for Quotation

10 September 2019

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2019.09.802

PR No. 9.029 / September 04, 2019

Requirements : PRINTING OF WEAVE CLOTH DESCRIPTION WITH ASSORTED DESIGNS

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
7,000 pcs. / 7 design	<p>Specifications: Size: 10.00 cm x 6.60 cm Paper Stock: Book paper 80 lbs. (solid white) Print Color: Full Color x 1 color Process: Offset printing Others: Layout to be supplied by MARCOM Creative Unit, Please submit actual sample of paper to be used, Printing proof for MARCOM approval prior of final printing</p> <p>Delivery date: 15 Calendar days upon receipt of P.O and approval of final proof.</p>	Php2.86	Php20,000.00
Terms	30 days upon receipt of invoice		
ABC	Php 20,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **20 September 2019** thru email at soc_torres@tpb.gov.ph or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

NILO C. ABON

Officer – In – Charge

Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

525-93-18 loc. 246

soc_torres@tpb.gov.ph

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. Notarized Secretary's Certificate / Authority of the Signatory
(Notarized with same date of your bid quotation)
Secretary's Certificate if SEC or
Special Power of Attorney if DTI