

Request for Quotation

September 23, 2019

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2019.09.839

PR No. 9.091 / 18-Sept-19

Requirements : ONSITE PRINTING SERVICES FOR PHITEX 2019 AND MICECONNECT 2019

Project Title: ONSITE PRINTING SERVICES FOR PHITEX 2019 AND MICECONNECT 2019

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
	<p>ONSITE PRINTING SERVICES FOR PHITEX 2019 AND MICECONNECT 2019</p> <p>Duration of Service: 19-23 October</p> <p>Venue: Marriott Grand Ballroom (Event Secretariat Office)</p> <p>A. Equipment Specifications:</p> <p style="padding-left: 40px;"><u>Main Printer</u></p> <ul style="list-style-type: none"> • Quantity: 2 units • Functions: Wide Format Color A3 Printer • Technology: Laser • Duty Rating: Heavy Duty – High Speed • Speed: At least 55 ppm (mono) and 50 ppm (color) • Print Resolution: at least 1,200 x 2, 400 dpi HD Glossy Print • Memory and Hard Drive: 4GB DDR – 32 GB HDR – 160GB HDD • Original Size: Up to A3 • Paper Loading Capacity: At least 2,000 sheets and 300 gsm 	P100,000.00	P100,000.00

	<ul style="list-style-type: none"> • Capability: Electronic sorting, back-to-back printing, reduction/enlargement printing <p>*Provision of a monochrome medium-duty back-up laser printer that can copy, print and scan up to legal size 160gsm paper (preferably with document feeder, back-to-back printing and reduction/enlargement capability)</p> <p>B. Scope of Supply</p> <ol style="list-style-type: none"> 1. Main Printers (2 units) 2. Back-up Printer 3. Wireless Router 4. LAN cable and back-up USB cable 5. Power cable 6. Back-up toners, drum 7. Black & white print (excluding paper) up to 1,500 pages / main printer 8. Full color (excluding paper) up to 1,000 pages / main printer <p>*Additional print charges in excess of the above: Black & white = Php 2.50 / A4 size Full color = Php 7.50 / A4 size</p> <p>C. Scope of Work</p> <ul style="list-style-type: none"> • Delivery: 19 October 2019 (Ingress) • Maintenance support: within 2 hours from alert (on-call repair and maintenance) • Pull-out: 23 October 2019 (Egress) <p>Approved Budget for the Contract (ABC)</p> <p>The approved budget for the contract is Php100,000.00 inclusive of all applicable taxes.</p>		
Terms	30 days upon receipt of invoice		
ABC	Php100,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **30 SEPTEMBER 2019** thru email at christian_serrano@tpb.gov.ph or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your

representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(Sgd.)

NILO C. ABON

Acting Head

Procurement and General Services Division

Contact Person

CHRISTIAN S. SERRANO

Contact No

525-73-12 loc. 266

christian_serrano@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement