

Request for Quotation

11 October 2019

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2019.10.905

PR 9.087 / 06 September 2019

Requirements : DOOR TO DOOR INTERNATIONAL AIR SHIPMENT SERVICES

Project: WORLD TRAVEL MARKET 2019

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
LOT	<p>Door to Door International Air Shipment Services</p> <p>Consignee Name/Address: MR. GERARD O. PANGA Tourism Attaché Philippine Department of Tourism - London 10 Suffolk St., London, SW1Y 4HG Tel. +44 20 7321 0668 Fax No. +44 20 7925 2920 Email: gerry@itsmorefuninthephilippines.co.uk kat@itsmorefuninthephilippines.co.uk</p> <p>Shipper Name / Address: TOURISM PROMOTIONS BOARD 4/F Legaspi Towers 300 Roxas Blvd., Manila Tel. No.: +63 (2) 525-73-20</p> <p>I. SCOPE OF WORK/DELIVERABLES: TPB requires the services of a shipment company that would be able to provide the following:</p> <ul style="list-style-type: none"> • Door to Door Air Freight Delivery Service • Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority services, 	Php500,000.00	Php500,000.00

fuel surcharge, and other applicable charges to be shouldered of the supplier.

- Charge should be based on actual weight or dimension

Ensure that the goods will arrive to the shipping destination in good condition and short possible time.

PACKING LIST

Items: Promotional Materials and Giveaways

No. of Boxes: 12

Total Weight: 300 kgs.

Declare Total Value: US\$ 8,224.05

DETAILS OF DESCRIPTION:

Box Number	Item/s	Quantity	Price per Unit	Estimated Total Cost
01	Tote Bag	82	USD 7.70	USD 631.40
02	Tote Bag	82	USD 7.70	USD 631.40
03	Tote Bag	82	USD 7.70	USD 631.40
04	Tote Bag	82	USD 7.70	USD 631.40
05	Tote Bag	72	USD 7.70	USD 554.40
	Ripstop Net	20	USD 6.06	USD 121.20
06	Destination Brochure	400	USD 0.49	USD 196.00
	<ul style="list-style-type: none"> • Palawan • Davao 	450	USD 0.49	USD 220.50
07	Planner	30	USD 9.38	USD 281.40
	Passport Organizer	45	USD 14.79	USD 665.55

	08	Planner	30	USD 9.38	USD 281.40
		Passport Organizer	5	USD 14.79	USD 73.95
		Bamboo Ballpen	400	USD 0.76	USD 304.00
		Waterproof Beltbag	40	USD 3.63	USD 145.20
		Ripstop Net	15	USD 6.06	USD 90.9
	09	Planner	40	USD 9.38	USD 375.20
		Non-woven bag	85	USD 7.70	USD 654.50
		Waterproof Beltbag	30	USD 3.63	USD 108.9
	10	Destination Brochures	400	USD 0.49	USD 196.00
		• Iloilo/Guimaras • Surigao/Siargao	450	USD 0.49	USD 220.50
	11	Waterproof Beltbag	80	USD 3.63	USD 290.4
Ripstop		70	USD 6.06	USD 424.20	
Luggage Tag		200	USD 0.45	USD 90.00	
Destination Brochure: Palawan		50	USD 0.49	USD 24.50	
12	Destination Brochure:	300	USD 0.49	USD 147.00	
	• Manila • Cebu/Bohol	475	USD 0.49	USD 232.75	
TOTAL					USD 8,224.05

TOURISM PROMOTIONS BOARD PHILIPPINES

4F, Legaspi Towers 300, Roxas Blvd., corner P. Ocampo St., Malate, Manila 1004 Philippines
 Tel: +63 2 525.9318 to 27 • Fax: +63 2 521.6165 / 525.3314 • Email: info@tpb.gov.ph • Website: www.tpb.gov.ph



	<p>Note: DO NOT SUBMIT your bid quotation with incomplete legal documents.</p> <p>Legal Documents:</p> <ol style="list-style-type: none"> 1. SEC/DTI Registration Certificate 2. 2019 Mayor's Permit/License 3. BIR Registration / TIN / Form 2303 4. Company Profile/Reference 5. PhilGEPs Certificate with Valid date 6. Notarized Omnibus Sworn Statement (Notarized with the same date of your bid quotation) 7. Notarized Authority of the Signatory (Notarized with same date of your bid quotation) Secretary's Certificate if SEC or Special Power of Attorney if DTI <p>INCOMPLETE ATTACHMENT OF LEGAL DOCUMENTS IS NOT ELIGIBLE TO PARTICIPATE IN THE BIDDING</p> <p>Address your quotation to Ms. Roselle D. Romero, Acting Head, Procurement and General Services Div. Please indicate in your quotation the shortest transit time.</p>		
Terms	30 days upon receipt of invoice		
ABC	Php500,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **18 October 2019, 10:00 A.M** thru email at soc_torres@tpb.gov.ph or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

ROSELLE D. ROMERO
Acting Head
Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

8525-93-18 loc. 266
soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. Notarized Authority of the Signatory
(Notarized with same date of your bid quotation)
Secretary's Certificate if SEC or
Special Power of Attorney if DTI