

## INVITATION TO BID FOR PRODUCTION OF MARKETING COLLATERALS (ITB No. 2019-25)

1. The **Tourism Promotions Board (TPB)**, through the **Corporate Operating Budget and Work Program for C.Y. 2019** intends to apply the sum of **TWO MILLION ONE HUNDRED THOUSAND PESON ONLY (Php 2,100,000.00)**, inclusive of vat, being the Approved Budget for the Contract (ABC) to payments under the contract for each lot/item. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

LOT	NUMBER OF ITEMS	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (Php)
1	250 Pcs. (125 pcs. per color)	CARRY-ON LUGGAGE (CABIN SIZE)	937,500.00
2	600 Pcs. (300 pcs. per color)	COLLARED SHIRTS	300,000.00
3	300 Pcs.	REVERSIBLE CORPORATE JACKET	600,000.00
4	350 Pcs.	LUGGAGE TAG/ BAG TAG	122,500.00
5	400 Pcs. (100 pcs. per color)	PASSPORT SLEEVES	140,000.00

2. The **TPB** now invites bids for **Productions and delivery of Marketing Collaterals**. Delivery of the Goods is required *on the following dates:*.

LOT	DESCRIPTION	INITIAL DELIVERY IS ON JANUARY 09,2020	FULL DELIVERY IS ON JANUARY 30, 2020
1	CARRY-ON LUGGAGE (CABIN SIZE)	60 pcs. of each color (Color: Black and Dark Blue) Total initial delivery: 120 pcs.	65 pcs. of each color Total Full delivery: 130 pcs.
2	COLLARED SHIRTS	150 pcs. of each color (Color: Old Rose and Turquoise) Total initial delivery: 300 pcs.	150 pcs. of each color, Total Full delivery: 300 pcs.
3	REVERSIBLE CORPORATE JACKET	150 pcs. (Color: Black and Khaki)	150 pcs.

4	LUGGAGE TAG/ BAG TAG	175 pcs. (Color: Tawny)	175 pcs.
5	PASSPORT SLEEVES	50 pcs. of each color (Color: Mahogany, Copper, Teal, and Burgundy) Total initial delivery: 200 pcs.	50 pcs. of each color  Total Full delivery: 200 pcs.

Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

- Interested bidders may obtain further information from **TPB** and inspect the Bidding Documents at the address given below during **9:30 am – 6:30 pm**.
- A complete set of Bidding Documents may be acquired by interested Bidders on **14 November – 05 December 2019** from the address below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE THOUSAND PESOS ONLY (Php 5,000.00) for all lots.** The costs of bidding document per lot are broken down as follows:*

LOT	DESCRIPTION	APPROVED BUDGET FOR THE CONTRACT (Php)	AMOUNT OF BIDDING DOCUMENTS (Php)
1	CARRY-ON LUGGAGE (CABIN SIZE)	937,500.00	1,000.00
2	COLLARED SHIRTS	300,000.00	500.00
3	REVERSIBLE CORPORATE JACKET	600,000.00	1,000.00
4	LUGGAGE TAG/ BAG TAG	122,500.00	500.00
5	PASSPORT SLEEVES	140,000.00	500.00



1-5	ALL MARKETING COLLATERALS	2,100,000.00	5,000.00
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It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **TPB** will hold a Pre-Bid Conference<sup>3</sup> on **22 November 2019, 10:30 a.m.** at **TPB Office, 4<sup>th</sup> Floor Legaspi Towers 300 Roxas Blvd., Malate, Manila**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **05 December 2019, 10:00 a.m.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **05 December 2019, 10:30 a.m** at **TPB Office, 4<sup>th</sup> Floor Legaspi Towers 300 Roxas Blvd., Malate, Manila**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. ***Sample submitted must be of similar representation of the items to be delivered and will be used as basis for the bid evaluation. Failure to submit/present similar sample based on the specification will not be considered and will be disqualified. Bidders must submit bid proposals set per lot separately.***
9. The **TPB** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 4I of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

*Teresita L. Landan / Socrates G. Torres*  
*BAC Secretariat, Tourism Promotions Board*  
*4/F Floor Legaspi Towers 300, Roxas Boulevard, Manila*  
*Tel. Nos. 8 525-9318 loc. 242 / 8 525-9318 loc. 266*  
*Email : soc\_torres@tpb.gov.ph*  
*Fax No. (02) 8526-5971 / ww.tpb.gov.ph*

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**JANET W. CANOY**  
Chairperson, Bids and Awards Committee