

**Bids and Awards Committee**

**SUPPLEMENTAL/BID BULLETIN  
ADDENDUM NO. 2020-04**

The Tourism Promotions Board (TPB), through its Bids and Award Committee (BAC) would like to inform all prospective bidders of the cancellation of the procurement activities for **Services of Tour Operator for the MBN's TV STATION "DONGCHIMI" PROGRAM FILMING MISSION.**

ACTIVITY	FROM	TO
<b>MBN's TV STATION "DONGCHIMI" PROGRAM FILMING MISSION</b>	<p><b>DETAILS OF THE EVENT:</b>  Date :  <b>Pre-shooting</b> March 23-27,2020  <b>Actual Shooting</b> March 30-April 03, 2020  Venue : Cebu and Suburbs</p> <p>Expected Number of  Foreign Participants :  Pre-Shooting = 4 pax  Actual Shooting =51 pax</p> <p>Total No. of Participants  Including TPB Officer :  Pre-Shooting = 5 pax  Actual Shooting = 52 pax</p> <p><b>SCOPE OF WORK/DELIVERABLES:</b></p> <p><b><u>PRE-LOCATION SHOOTING</u></b></p> <p><b>a. Accommodation</b></p> <ul style="list-style-type: none"> <li>Five (5) single deluxe room accommodations with breakfasts at a five-star luxury hotel in Cebu for four (4) nights on March 23-27 2020, preferably Mactan Island Area such as Shangri-La Mactan Resort, Plantation Bay Resort and Crimson Resort &amp; Spa</li> </ul> <p><b>b. Meals</b> (Lunches and dinners including beverages) on March 23-27, 2020</p> <ul style="list-style-type: none"> <li>The budget for Lunch and Dinner for Pre and Actual Shooting is One Thousand Pesos (PhP1,000.00) and One Thousand Two Hundred Pesos (PhP1,200.00) per person respectively.</li> </ul>	<b>CANCELLATION OF PROCUREMENT ACTIVITIES</b>

- c. **Transportation** (*kindly refer to itinerary*)
  - One (1) Van – Grandia model not older than 2017
    - Manila on March 23 and March 27, 2020
    - Cebu on March 23-27, 2020
- d. **Tours and pre-location shooting**
  - Cebu Area and suburbs (Please see attached itinerary)
  - The Terms Of Reference for the Location Shooting and Itinerary is subject to change and TPB's approval.
- e. **Korean/English Speaking Guide**
  - One (1) DOT accredited Korean/English speaking tour guide to accompany the pre-location shooting of the crews in Cebu;
- f. **Domestic Airticket** (Manila-Cebu-Manila) for one (1) pax
- g. **Coordinator to accompany and facilitate the filming mission**
- h. **Miscellaneous expenses but not limited to, with maximum amount of Thirty Thousand Pesos (P30,000.00)**
  - Inclusion of entrance fees, airport/terminal fees for the **Production Crews with a total of 4 pax**, pre-paid cards with a maximum of one thousand pesos (P1,000.00) other on-site expenses, snacks on the road, etc.
  - Inclusion of miscellaneous/incidental expenses to be incurred during the pre-location shooting
  - The Tour Operator/Bidder shall secure the necessary permits, payment for processing of permits are part of the financial proposal of the bidder as lump sum under Miscellaneous.

**ACTUAL SHOOTING/FILMING**

- i. **Accommodation**
  - Twenty five (25) twin deluxe room accommodations with breakfast at a five-star luxury hotel for the production crews and couple celebrities in Cebu for four (4) nights on March 30-April 03, 2020, preferably Mactan Island Area *such as Shangri-La Mactan Resort,*



*Plantation Bay Resort and Crimson Resort and Spa*

- Two (2) twin deluxe room accommodations with breakfasts for the PDOT Korea and TPB Project Officers in Cebu for four (4) nights in complimentary basis on March 30-April 03, 2020 where the production crews billeted

**j. Meals (Lunches and dinners including beverages) on March 30-April 03, 2020**

- The budget for Lunch and Dinner for Pre and Actual Shooting is One Thousand Pesos (PhP1,000.00) and One Thousand Two Hundred Pesos (PhP1,200.00) per person respectively

**k. Transportation (kindly refer to itinerary)**

- One (1) Van – Grandia model not older than 2017
  - Manila on March 30 and April 03, 2020
  - Cebu on March 30-April 03, 2020
- Three (3) Buses – model not older than 2017
  - Cebu on March 30-April 03, 2020
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**l. Tours and actual shooting**

- Cebu Area and suburbs (Please see attached itinerary)
- The Terms Of Reference for the Location Shooting and Itinerary is subject to change and TPB's approval.

**m. Korean/English Speaking Guide**

- One (1) DOT accredited Korean/English speaking tour guide to accompany the actual shooting of the production crews and celebrities in Cebu on March 30-April 03, 2020 if necessary during the actual shooting;

**n. Domestic Airticket (Manila-Cebu-Manila) for one (1) pax**

**o. Coordinator to accompany and facilitate the filming mission**

**p. Miscellaneous expenses but not limited to, with a maximum amount of One Hundred Thousand Pesos (P100,000.00)**

- Inclusion of porter fees, airport/terminal fees for the **Production Crews with a**

**total of 51 pax from Cebu to Incheon,** pre-paid cards with a maximum amount of two thousand pesos (P2,000.00), excess baggage, communication expenses, filming permits fees, optional activities, snacks on the road and other on-site expenses, etc

- Inclusion of miscellaneous/incidental expenses to be incurred during the actual shooting
- The Tour Operator/Bidder shall secure the necessary permits, payment for processing of permits are part of the financial proposal of the bidder as lump sum under Miscellaneous.

**q. Other Requirements**

- Provision of clean, comfortable and tourist friendly transport service for the participants inclusive of the following:
  - Uniformed, presentable and trained drivers
  - Gasoline, toll and parking fees
- Provision of first aid kit onboard
- Provision of proper, approved, clean signage for the vehicles
- Coordination with TPB in all other matters required for the smooth implementation of the tour
- Designation of a point person who will coordinate with TPB
- Tour operator to provide a detailed breakdown of the bid proposal as basis of the actual billing in the event that sponsorships shall be granted
- Tour operator to provide security or marshals during the actual shooting if necessary
- Provision of mineral bottled water during the pre-location and actual shooting in the van and buses.

The tour operator should have the following attributes:

- Attentive and addresses the needs of the client
- Has been in the industry for at least 3 years
- Must be willing to provide services on a send bill arrangement

	<p>– Accredited by the Department of Tourism <b><i>**The total cost of tour package should be based on actual tour expenses.</i></b></p>		
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For guidance and information of all concerned.



**ATTY. VENANCIO C. MANUEL III**

Chairperson   
Bids and Awards Committee