

## Request for Quotation

27 January 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR.2020.01.031**

PR No. 1.052 / 23-Jan-20

**Requirements : ORIGINAL TONERS**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
	<b>PROCUREMENT OF ORIGINAL TONERS</b>		
	<b>Requirements:</b>		
30	HP Toner CF 410A – Black (30 Units)	P4,900.00	P147,000.00
15	HP Toner CF 411A – Cyan (15 Units)	P6,100.00	P91,500.00
15	HP Toner CF 412A – Yellow (15 Units)	P6,100.00	P91,500.00
15	HP Toner CF 413A – Magenta (15 Units)	P6,100.00	P91,500.00
	*Please provide authorized dealer certificate		Total: P421,500.00
Terms	30 days upon receipt of invoice		
ABC	Php421,500.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **3 FEBRUARY 2020** thru email at christian\_serrano@tpb.gov.ph or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

**ELOISA A. ROMERO**  
Administrative Officer V

Procurement and General Services Division

Contact Person

**CHRISTIAN S. SERRANO**

Contact No

8525-73-12 loc. 266  
christian\_serrano@tpb.gov.ph

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. Income Tax Return