

12 February 2020

REQUEST FOR QUOTATION

Quotation No. TPB-PR.2020.02.057 *ar9sa*

PR 1.066 / 17 Jan. 2020

Requirements : Lease of Venue: Function Room with Technical and Physical Specifications, Food & Beverage, and Room Accommodation.
Project Title : TPB ANNUAL QMS PLANNING WORKSHOP
Date : 18-20 March 2020
Approved Budget : Four Hundred Eighty Thousand Pesos Only (PhP480,000.00)

The TPB, through its Bids and Awards Committee (BAC), intends to lease a venue for a Function Room with Technical and Physical Specifications, Food & Beverage (AM, PM Snacks, and Manage Lunch and Dinner Buffet) for Forty Five (45) Participants on 18-20 March 2020.

The lease of venue will be undertaken in accordance with Section 53.10 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, other known as the Government Procurement Law.

As such, **BAYLEAF HOTEL** is invited to **submit a quotation/proposal** duly signed by your authorized representative not later than 19 February 2020, until 5:00 p.m., for the items described in the Technical Specifications, subject to the Terms and Conditions stated herewith. Copies of the following eligibility requirements are also required to be submitted along with your quotation/proposal:

1. 2020 Mayor/Business Permit / License
2. SEC / DTI Registration Certificate
3. PhilGEPS Membership/ Certificate
4. Omnibus Sworn Statement
5. BIR Registration / TIN
6. Income Tax Return
7. Secretary's Certificate

Please submit your quotation/proposal and eligibility documents to the Bids and Awards Committee, Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila

For any clarification, you may contact the BAC Secretariat at telephone number 8525-9318 loc. 266 or email at soc_torres@tpb.gov.ph

Thank you very much.

[Signature]
ATTY. VENANCIO C. MANUEL III

Chairperson
Bids and Awards Committee
[Signature]