

Request for Quotation

13 February 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.02.064

PR 2.031 North Asia Div. / 03 Feb. 2020

Requirements : **DOOR TO DOOR INTERNATIONAL AIR SHIPMENT SERVICES**

Project: **SEOUL INTERNATIONAL TOURISM INDUSTRY FAIR 2020**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
LOT	<p>Door to Door International Air Shipment Services</p> <p>Consignee Name/Address: DIR. MARIA CORAZON JORDA-APO Tourism Attaché Philippine Department of Tourism-Korea Suites 102 & 801 Paiknam Bldg., Euljiro 1 ga, Jung-gu, Seoul, Korea Work Phone: (822) 5982290</p> <p>Shipper Name / Address: MARIA DOLORES R. APAREJADO Acting Head North Asia Division Tourism Promotions Board 4th Floor Legaspi Towers 300 Roxas Blvd., Manila Tel. No.: 632-8247-0813</p> <p>I. SCOPE OF WORK/DELIVERABLES: TPB requires the services of a shipment company that would be able to provide the following:</p> <ul style="list-style-type: none"> • Door to Door Air Freight Delivery Service • Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority services, fuel 	Php50,000.00	Php50,000.00

TOURISM PROMOTIONS BOARD PHILIPPINES

4F, Legaspi Towers 300, Roxas Blvd., corner P. Ocampo St., Malate, Manila 1004 Philippines
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surcharge, and other applicable charges to be shouldered of the supplier/company.

- Charge should be based on actual weight or dimension
- Ensure that the goods will arrive to the shipping destination in good condition and short possible time.

PACKING LIST

Items: Promo Mats & Giveaways

No. of Boxes: 4

Total Weight: 103 kgs.

Declare Total Value: US\$ 1,934.98

DETAILS OF DESCRIPTION:

Box Number	Item	Quantity	Price per Unit	Total Amount
1				
25 Kgs. / 51x51x51cm	Glazed Pili Nuts	168 pcs	2.76	463.68
	Banana Chips	110 pcs	1.43	157.30
	TOTAL			USD 620.98

Box Number	Item	Quantity	Price per Unit	Total Amount
2				
25 Kgs. / 51x51x51cm	Dried Mangoes	200 pcs	2.38	476
	TOTAL			USD 476.00

Box Number	Item	Quantity	Price per Unit	Total Amount
3				

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	28 Kgs. / 51x51x51cm	Ballpen with TPB textmark	100 pcs	0.45	45	
		Ballpen with eraser	50 pcs	0.72	36	
		Ballpen Bamboo	100 pcs	0.78	78	
		Black T- shirt with Silver Print	50 pcs	2.90	145	
		Black Polo shirt (Penguin)	50 pcs	6.40	320	
		TOTAL			USD 624.00	
	25 Kgs. / 51x51x51cm	Box Number 4	Item	Quantity	Price per Unit	Total Amount
			Brochure: Palawan	100 pcs	0.51	51.00
			Brochure: Cebu/Bohol	100 pcs	0.10	10.00
			Brochure: Clark/Subic	100 pcs	0.51	51.00
			Brochure: Davao	100 pcs	0.51	51.00

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	Brochure:	100 pcs	0.51	51.00			
	Iloilo						
	TOTAL			USD 214.00			
<p>Note:</p> <p>DO NOT SUBMIT your bid quotation with incomplete legal documents.</p> <p>Legal Documents:</p> <ol style="list-style-type: none"> 1. SEC/DTI Registration Certificate 2. 2020 Mayor's Permit/License 3. BIR Registration / TIN / Form 2303 4. Company Profile/Reference 5. PhilGEPs Certificate with Valid date 6. Notarized Omnibus Sworn Statement (Notarized with the same date of your bid quotation) 7. Notarized Authority of the Signatory (Notarized with same date of your bid quotation) <p>Secretary's Certificate if SEC or Special Power of Attorney if DTI</p> <p>INCOMPLETE ATTACHMENT OF LEGAL DOCUMENTS IS NOT ELIGIBLE TO PARTICIPATE IN THE BIDDING</p> <p>Address your quotation to Ms. Eloisa A. Romero, Head, Procurement and General Services Div.</p> <p>Please indicate in your quotation the shortest transit time.</p>							
Terms	30 days upon receipt of invoice						
ABC	Php50,000.00 inclusive of all applicable taxes						

Please submit your quotation and legal documents not later than **19 February 2020, 10:00 A.M** thru email at soc_torres@tpb.gov.ph or thru fax no. 02 526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.


ELOISA A. ROMERO
 Head, Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

525-93-18 loc. 266
soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. Notarized Authority of the Signatory
(Notarized with same date of your bid quotation)
Secretary's Certificate if SEC or
Special Power of Attorney if DTI

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