

Request for Quotation

March 18, 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.03.118

PR No. 03.038 / 13-Mar-20

Requirements : PRODUCTION OF TPB's DEPARTMENT SIGNAGES

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
(Piece)	DEPARTMENT SIGNAGES		
	Specifications:		
	1. Quantity and Sizes		
19	19 pcs – 35.57cm(w) x 13.3 cm(h)	P2,200.00	P41,800.00
2	2 pcs - 41.98cm(w) x 10.17cm(h)	P2,000.00	P4,000.00
2	2 pcs - 39.13cm(w) x 13.3cm(h)	P2,100.00	P4,200.00
2	2 pcs - 41.98cm(w) x 13.3cm(h)	P2,300.00	P4,600.00
	2. Material		
	Plate background - Acrylic .75cm frosted smoke		
	3D text - Dark gray colored 0.3cm		
	Installation bolts - Stainless bolts on four corners		
	3. Others		
	Layout to be supplied by TPB		
	Please present actual materials and similar actual name plate samples		
	Installation c/o supplier		
	Office Hours: Monday to Friday, between 9-5pm		
			Total: P54,600.00
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is Php54,600.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents until **23 MARCH 2020** thru email at christian_serrano@tpb.gov.ph or thru fax no. 02 8526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

ELOISA A. ROMERO

Administrative Officer V

Procurement and General Services Division

Contact Person

CHRISTIAN S. SERRANO

Contact No

8525-73-12 loc. 270

christian_serrano@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor's Permit/License
2. BIR Registration / TIN
3. PhilGEPS Certificate
4. Company Profile
5. Omnibus Sworn Statement
6. SEC/DTI Registration