

Request for Quotation

March 23, 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.03.120

PR No. 03.039 / 20-Mar-20

Requirements : DISINFECTION OF TPB OFFICE

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 lot	<p>Services for Disinfection of TPB Premises</p> <p>Areas Covered (2,100sqm):</p> <ol style="list-style-type: none"> 1. Entrance lobby of the 4th Floor 2. Whole 4th floor (inside and outside office premises) 3. Outside area of 3rd Floor Stockroom 4. Outside area of 3rd Floor COA <p>Scope of Work:</p> <ol style="list-style-type: none"> 1. Thorough inspection of areas. 2. Ensure that all areas are cleaned by the housekeeping personnel. 3. Proceed with the disinfection via misting operation and spraying. <p style="text-align: center;">*nothing follows*</p>	P15,000.00	P15,000.00
			Total: P15,000.00
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is Php15,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents until **27 MARCH 2020** thru email at christian_serrano@tpb.gov.ph or thru fax no. 02 8526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your

representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(Sgd.)

ELOISA A. ROMERO

Administrative Officer V

Procurement and General Services Division

Contact Person

CHRISTIAN S. SERRANO

Contact No

8525-73-12 loc. 270

christian_serrano@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor's Permit/License
2. BIR Registration / TIN
3. PhilGEPS Certificate