

## Request for Quotation

March 27, 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR.2020.03.123**

PR No. 03.041 / 27-Mar-20

### Requirements : DISTRIBUTION AND DELIVERY SERVICES OF ESSENTIAL SUPPLIES

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
(Lot)	<b>DISTRIBUTION AND DELIVERY SERVICES OF ESSENTIAL SUPPLIES</b>		
1	<p>Distribution and delivery of 5,000 Essential Kits to Various Hotels in Metro Manila</p> <p>Packing List: Bath Soap (85 gms), Shampoo (90 ml), Dental Kit with Box, Alcohol (350 ml), Sanitizer (59 ml), Toilet Paper, Wet Wipes (15 sheets per pack), Bath Towels (14 x 14)</p> <p>Unit: 5,000 packs</p> <p>Pick up point: Tourism Promotions Board 4<sup>th</sup> Floor Legaspi Towers, Malate, Manila</p> <p>Point of Delivery: 1. Hotel 99 Inc., Quiapo 2. Town and Country 3. Bayview Hotel 4. White Knight Hotel St. Anne Hotel 5. Manila Grand Opera Hotel 6. Citystate – Quiapo 7. Reddoorz Plus Better Living Parañaque 8. Reddoorz Poblacion Makati 9. Joyce Apartelle – Shaw 10. Joyce Apartelle – San Juan 11. Rosal Hotel 12. Kabayan Hotel 13. 88 Courtyard 14. Liza Lodge</p> <p>All other details may be supplied thru the contacts below.</p>	P500,000.00	P500,000.00
			Total: P500,000.00

Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is Php500,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents until **2 APRIL 2020** thru email at christian\_serrano@tpb.gov.ph or thru fax no. 02 8526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(Sgd.)

**ELOISA A. ROMERO**

Administrative Officer V

Procurement and General Services Division

Contact Person

**CHRISTIAN S. SERRANO**

Contact No

8525-73-12 loc. 270

christian\_serrano@tpb.gov.ph

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor's Permit/License
2. BIR Registration / TIN
3. PhilGEPs Certificate
4. SEC/DTI Registration
5. Omnibus Sworn Statement
6. Company Profile