

INVITATION TO BID FOR THE PROCUREMENT OF JANITORIAL SERVICES FOR SIX (6) MONTHS (ITB NO. 2020-029)

1. The *Tourism Promotions Board (TPB)*, through the *Corporate Budget FY 2020*, intends to apply the sum of *Two Million Fifty-Two Thousand Six Hundred Seventy-One Pesos and 88/100 only (Php2,052,671.88)* (inclusive of all applicable VAT) being the Approved Budget for the Contract (ABC) to payments under the contract for the *Procurement of Janitorial Services for Six (6) Months*. Bids received in excess of the ABC shall be automatically rejected at the bid opening.
2. The *TPB*, now invites bids from eligible Bidders for the *Procurement of Janitorial Services for Six (6) Months*. Delivery of the Goods is required *within 15 days after receipt of Notice to Proceed*. Bidders should have completed, within *Three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from the **TPB - Bids and Awards Committee (TPB-BAC) Secretariat** and inspect the Bidding Documents at the address given below from *8:00 a.m. to 5:00 p.m. Monday to Friday Excluding holidays*
5. A complete set of Bidding Documents may be acquired by interested bidders from *June 24, 2020 to July 14, 2020 (10:00 a.m)* at the address below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *Php 5,000.00*.
6. It may also be downloaded free of charge from the website of the *Philippine Government Electronic Procurement System (PhilGEPS)* and the website of *TPB*, provided that bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

7. The TPB will hold a Pre-Bid Conference on July 02, 2020, 10:00 a.m. at the TPB Board Room, 4/F Legaspi Towers 300, Roxas Boulevard, Manila which shall be open to all prospective bidders.
8. Bids must be delivered to the address below on or before **July 14, 2020, 10:00 a.m.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause.
9. Bid opening shall be on **July 14, 2020, 10:30 a.m.** at the **TPB office/4th Flr. Legaspi Towers 300, Roxas Blvd., Manila.** Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
10. The **TPB** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Ms. Eloisa A. Romero / Mr. Socrates G. Torres
BAC Secretariat, Administrative Department
Tourism Promotions Board
4th Floor Legaspi Towers 300, Roxas Boulevard, Manila
Tel. Nos. 02-525-7312/02 525-9318 loc. 214/215
Email at bac@tpb.gov.ph /soc_torres@tpb.gov.ph
Fax No. 02-526-59-71
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Atty. Venancio C. Manuel III
Chairperson
Bids and Awards Committee

TOURISM PROMOTIONS BOARD PHILIPPINES

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