

Request for Quotation

July 2, 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.07.199

PR No. 6.037 / 22-June-2020

Requirements : PROCUREMENT OF FLU VACCINE FOR TPB EMPLOYEES

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
179	<p align="center">FLU VACCINE</p> <p>I. Objective</p> <p>To obtain the services of a vaccine provider to administer flu vaccines to TPB employees scheduled in four (4) batches in observance of the new normal scenarios at work and physical distancing.</p> <p>II. Date of Implementation 25-26 July & 1-2 August 2020</p> <p>III. Number of Pax 179</p> <p>IV. Specifications FLU VACCINE - 179 quantity @ Php1,000 unit price</p> <p>V. ELIGIBILITY REQUIREMENTS</p> <ul style="list-style-type: none"> • Delivery of vaccines to the Tourism Promotions Board (TPB) office. Supplier must prepare vaccines within 5 days upon receipt 	P1,000.00	P179,000.00

	<p>of Notice to Proceed document and must coordinate with the delivery and implementation schedule in four batches.</p> <ul style="list-style-type: none"> • Cold Chain Storage during delivery must be maintained. • Vaccinators will be provided by the supplier must be licensed nurses and under the supervision of a physician in the scheduled batches administration. • Supplier must be FDA accredited and vaccines should have Certificates of Product Registration from the FDA. • Supplier must submit photocopies of the PRC licenses of their vaccinators at least a week before the implementation. • Expiration dates of vaccines must be at least two (2) years from the delivery date. For vaccines that cannot meet this requirement, the supplier must submit a Certification Letter to the end-user stating that these vaccines will be replaced with the prescribed expiration dates. • Supplier must provide individual immunization record card for each employee. • All materials (ref thermometer, etc.), medical supplies (alcohol, cotton balls, syringe, etc.) and other necessary paraphernalia for the vaccination program shall be provided by the supplier. • Supplier is responsible for the disposal of all used materials and articles, especially the needles and syringes. • Below is the time frame for the conduct of the vaccine administration: <ul style="list-style-type: none"> ○ 1st batch - 25 July 2020 ○ 2nd batch - 26 July 2020 ○ 3rd batch - 1 August 2020 ○ 4th batch - 2 August 2020 • The implementation dates shall be set as agreed by the provider and the 		
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	TPB. • The provider should submit a Vaccination Report to the TPB Clinic. *nothing follows*		Total: P179,000.00
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is Php179,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents on or before **7 JULY 2020** thru email at christian_serrano@tpb.gov.ph or thru fax no. 02 8526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(Sgd.)

ELOISA A. ROMERO

Administrative Officer V

Procurement and General Services Division

Contact Person

CHRISTIAN S. SERRANO

Contact No

8525-73-12 loc. 270

christian_serrano@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor's Permit/License
2. BIR Registration / TIN
3. PhilGEPs Certificate

TOURISM PROMOTIONS BOARD PHILIPPINES

4F, Legaspi Towers 300, Roxas Blvd., corner P. Ocampo St., Malate, Manila 1004 Philippines
Tel: +63 2 525.9318 to 27 • Fax: +63 2 521.6165 / 525.3314 • Email: info@tpb.gov.ph • Website: www.tpb.gov.ph



4. Company Profile
5. SEC/DTI Registration
6. Omnibus Sworn Statement

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