

## ANNEX 1

### TECHNICAL SPECIFICATIONS

TECHNICAL SPECIFICATIONS	Statement of Compliance Bidders must state here either “Comply” or “Not Comply”
<b>SERVER REQUIREMENT (minimum)</b>	
On a CDN (Content Delivery Network)	
2 CPU CORES @ 3.1 GHZ	
8 GB MEMORY	
5 TB STORAGE	
3 DEDICATED IPs	
UNMETERED BANDWIDTH	
FREE 3-YEAR SSL CERTIFICATE	
APPROPRIATE DATA SECURITY	
Stack for Virtual Platform	
Guaranteed 99.99% uptime	
90% Pagespeed Insight result	
<b>VIRTUAL EVENTS PLATFORMS FEATURES</b>	
Log-in and onboarding Three (3) login Mechanism, can log in through - SocMed, - Custom Generated OTP (Email & SMS) - Customised OTP	
Virtual Sessions <ul style="list-style-type: none"> <li>• Detailed track wise agenda</li> <li>• Set reminders, favorite session and take notes on a session</li> <li>• Download speaker presentations</li> <li>• View speakers speaking at the sessions</li> <li>• Join session icon – attendees can easily click on the icon and join the session virtually</li> <li>• Attendees engagement during the virtual sessions such as ask questions,raise their hands, emoticons and chat panelist and to other attendees</li> </ul>	
Session screening and Live Q&A, attendees can	

<ul style="list-style-type: none"> <li>• Easily screen the entire session</li> <li>• Live stream the entire session remotely and on demand after the session ended</li> <li>• Can interact with other attendees and panelists present in the live session</li> <li>• Can ask away all their questions through the Q&amp;A feature</li> <li>• Speakers can highlight the questions that they are answering in an ongoing session</li> <li>• Can leave feedback on a session once the screening is over pertaining to the speaker</li> </ul>	
<p>Attendee Networking - garnering networking amongst all attendees and can;</p> <ul style="list-style-type: none"> <li>• View , search, filter and sort attendee list</li> <li>• Bookmark an attendee to talk to them later</li> <li>• Take notes on attendee profiles</li> <li>• Set up meeting at available time slots of an attendee</li> <li>• Accept, reject and reschedule meetings</li> <li>• Platform suggests TOP 10 attendees that someone should meet</li> <li>• Chat with other attendees and speakers</li> </ul>	
<p>Chat rooms</p> <ul style="list-style-type: none"> <li>• attendees can do impromptu meetings by grabbing a chair at the networking lounge</li> <li>• two (2) or four (4) people can be part of the meeting</li> <li>• video pop up opens on the platform itself to facilitate in person video meetings</li> <li>• table can be named to an exhibitor or a topic</li> </ul>	
<p>Event News Feed Feed - An exclusive event feed for your attendees to participate and create posts and polls &amp; stay updated with event highlights. Added features such as;</p> <ul style="list-style-type: none"> <li>• Post text, image, video and links</li> <li>• Likes, comments on the posts</li> <li>• Post offering or requirement where other attendees can show interest</li> <li>• Create and participate in an poll</li> <li>• Speakers can schedule Polls and trigger at different times</li> <li>• Client can see who has voted for which answers</li> </ul>	

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<p>Contests / Games – engage your attendees by hosting games to take your virtual conferences to another level</p> <ul style="list-style-type: none"> <li>• Host an entry contest, best response contest and quiz contest</li> <li>• Choose winners by yourself or allow attendees to choose a winner basis engagement</li> <li>• Top engaging attendees are showcased on the app</li> <li>• A prize can be awarded to an attendee for a maximum engagement</li> </ul> <p>Partners and Exhibitors – a thorough fame-up of all partners and exhibitors involved in the event.</p> <ul style="list-style-type: none"> <li>• Partners and Exhibitors profile listings</li> <li>• Categorise your partners &amp; exhibitors</li> <li>• Brochures &amp; documents available for download</li> <li>• View company website and social media links</li> <li>• Schedule meetings &amp; chat with individuals from these companies</li> <li>• Exhibitors' products &amp; services can be displayed with relevant details</li> <li>• Exhibitors can showcase their company &amp; product videos via Youtube on their profile</li> </ul>	
<p>Speaker Lounge</p> <ul style="list-style-type: none"> <li>• Attendees can uncover speaker profile</li> <li>• View speaker details and all the sessions that the speaker will be speaking</li> <li>• View and download speaker presentation</li> <li>• Rate a speaker, bookmark them and take notes pertaining to the speaker</li> </ul>	
<p>Analytics – analyse everything “Real-Time” happening across the events and make insightful decisions</p>	
<p>Support - a Support Manager designated to the event for complete handholding in setting up the virtual event</p>	
<p><b>PHILIPPINE TRAVEL EXCHANGE (PHITEX) 2020 WEBSITE FEATURES</b></p>	
<p>Infomercial - landing page for the Phitex website</p>	
<p>Optimal website performance through the use of content management systems and other necessary modules/plugins</p>	
<p>Easily maintainable and effective front end, middleware, and database code using best practice</p>	

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coding languages appropriate for the platform	
Appropriate rendering on mobile and tablet as well as to different web browsers	
Provides accessible back-end support functionality for easy maintenance that should not require specialized skills on web development	
Will have Appropriate network bandwidth capacity to allow interruption-free use of the platform.	
Functional and well-optimized Search Engine Optimization Integrated cybersecurity measures to protect users and the data disclosed	
Improve the on-line Registration System for Buyer and Seller delegates	
Send mass email blasts to participants.	
Provide (Survey) Customer Satisfaction Feedback System.	
Provide a Monthly Visitor Statistics / Analytics	
Content and database must be regularly backed-up	
Provide 24/7 technical support	
Documentation – appropriate system documents to quickly guide users through specific tasks	
TPB personnel training on how to upload / update / revise content information	
Provides three (3) G suite accounts with a 1 year validity	
Appropriate rendering on mobile and tablet as well as to different web browsers	
Host, design, develop, test, implement, and maintain an interactive, appealing, and responsive website that will act as a virtual platform	
<p>A. OTHER REQUIREMENTS</p> <ol style="list-style-type: none"> <li>1. Bidder must undertake a technical dry-run at least <b>14 calendar days</b> prior to the implementation of the Event.</li> <li>2. Bidder shall coordinate with the PHITEX Technical Team Committee</li> <li>3. Assign key personnel with relevant</li> </ol>	

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<p>experience for the PROJECT</p> <ul style="list-style-type: none"> <li>· Project Manager (1 personnel)</li> <li>· Content Manager (1)</li> <li>· Graphic Designer (1)</li> <li>· Platform Developer (2)</li> <li>· Technical Support Team (2)</li> </ul>	
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**I hereby certify to comply and deliver all of the above requirements.**

\_\_\_\_\_  
**Name of Company**

\_\_\_\_\_  
**Signature over Printed Name  
of the authorized representative**

\_\_\_\_\_  
**Date**

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