

REQUEST FOR QUOTATION

25 August 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.08.238

PR No. 8.018 / 19-Aug-2020

REQUIREMENTS : SHUTTLE SERVICES FOR THE MONTH OF SEPTEMBER 2020

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>TPB SHUTTLE SERVICE</p> <p>Route #1 – Two (2) vans (Cavite – Manila – Cavite) Route #2 – Two (3) vans (within Metro Manila) Route #3 - One (1) van (Bulacan – Manila – Bulacan)</p> <ul style="list-style-type: none"> • The shuttle service shall cover a period of 15 working days. • Drop off in TPB Office at Legaspi Towers 300, Roxas Blvd., Malate, Manila • Vehicle must be Model 2017 or newer, 10-seater or bigger, air conditioned, with current registration and insurance. • Rates must include use of vehicle, driver’s services, driver’s meals and communication expenses, parking fees, toll fees, vehicle maintenance and consumables such as fuel, oil and lubricants. • All vehicles must have 3 big umbrellas, sanitizing agents (i.e. disinfectant spray, alcohol), and repair necessary tools. • Driver must have at least three (3) years of experience as professional driver, be familiar with the major and minor routes in the areas within Cavite and Metro Manila, must be presentable and must have undergone rapid test with negative results. 	<p>P10,500.00 P8,000.00 P11,000.00</p>	<p>P315,000.00 P360,000.00 P165,000.00</p>

	<ul style="list-style-type: none"> • Driver must be equipped with a cellphone for easy communication with passengers. Mobile phone unit and related expenses must be provided by the service provider. • The procuring entity (TPB) reserves the right to inspect each and every vehicle provided and demand an immediate replacement should problems/issues arise. <p>*See attached Terms of Reference (TOR)</p>		Total: P840,000.00
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is P840,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email address at **genesis_lee@tpb.gov.ph** not later than **31 August 2020 on or before 1700H**. Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor's Permit/ License
2. BIR Registration / TIN
3. Company Profile/ Reference
4. PhilGEPs Certificate
5. Omnibus Sworn Statement

Thank you very much.

ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

(MISS) GENESIS WEIYN B. LEE

Contact No.

0921-702-9239

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.