

### Request for Quotation

August 25, 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR.2020.08.240**

PR No. 8.017 / 10-Aug-2020

#### Requirements : PROCUREMENT OF EIGHT PLAQUES FOR LOYALTY AND RETIREES

| Quantity | Particulars   | Estimated Unit Price | Estimated Total Amount |
|----------|---|----------------------|------------------------|
|          | <b>Procurement of Plaques For Loyalty And Retirees</b>  |                      |                        |
| 2 pcs    | Specifications:<br>Glass Plaque<br>9.5"h x 8"w x 3/8" thick clear body<br>mounted on glass base<br>Quantity: 2 pcs                  | P2,500.00            | P5,000.00              |
| 2 pcs    | Accrylic Plaque<br>7"h x 6"w(oval) x 3/8" thick clear body<br>mounted on 1.25"h x 6"w wood base<br>Quantity: 2 pcs                  | P1,500.00            | P3,000.00              |
| 2 pcs    | Accrylic Plaque<br>7"h x 6"w (oval) x 3/8" thick clear body<br>mounted on 1.25"h x 6"w x 2'L wood<br>base<br>Quantity: 2 pcs        | P1,500.00            | P3,000.00              |
| 2 pcs    | Accrylic Plaque<br>8.5"h x 6"h x 6"w (oval)x 3/8" thick<br>clear body mounted on 1.25"h x 6"w x<br>2'L wood base<br>Quantity: 2 pcs | P1,500.00            | P3,000.00              |
|          | *nothing follows*   |                      | Total:<br>P14,000.00   |

|       |   |  |  |
|-------|---|--|--|
|       |   |  |  |
| Terms | 30 days upon receipt of invoice   |  |  |
| ABC   | Approved Budget for Contract (ABC) is<br>Php14,000.00 inclusive of all applicable taxes |  |  |

Please submit your quotation and legal documents on or before **27 AUGUST 2020** thru email at christian\_serrano@tpb.gov.ph or thru fax no. 02 8526-5971, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(Sgd.)

**ELOISA A. ROMERO**

Administrative Officer V

Procurement and General Services Division

Contact Person

**CHRISTIAN S. SERRANO**

Contact No

8525-73-12 loc. 270

christian\_serrano@tpb.gov.ph

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor's Permit/License
2. BIR Registration / TIN
3. PhilGEPs Certificate