

Request for Quotation

07 September 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.09.259

PR No. 9.010 MICE

Requirements : SHIPMENT AND CONFERENCE GIVEAWAYS FOR LOCAL DELEGATES, SPEAKERS AND VIPs

Project Title : MICECONline (MICECON 2020 Virtual Edition)

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
1 LOT	<p>1) Conference Giveaways for local delegates, speakers and VIPs Quantity: 150 sets Unit Cost: Php3,000.00 Total Cost: Php450,000.00</p> <p>2) Shipment / Delivery of Conference Givaway Quantity: 150 consignees Unit Cost: 500.00 Total Cost: Php75,000.00</p> <p>FOR COMPLETE DETAILS PLEASE SEE ATTACHED TECHNICAL SPECIFICATIONS</p>		525,000.00
Terms	30 days upon receipt of invoice		
ABC	Php 525,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **12:00noon on 11 September 2020** thru email at soc_torres@tpb.gov.ph, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.



ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person	SOCRATES G. TORRES
Contact No	8525-93-18 loc. 266 soc_torres@tpb.gov.ph

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Notarized Omnibus Sworn Statement
7. Income Tax Returned