

### Request for Quotation

30 September 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR.2020.09.303**

PR 9.043 IPD/North Asia

**Requirements : DOOR TO DOOR INTERNATIONAL AIR SHIPMENT SERVICES**

**Project: PHILIPPINE DIVE NIGHT IN FUKUOKA**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
LOT	<p>Door to Door International Air Shipment Services</p> <p>Consignee Name/Address: MS. MARIA LEONA D. NEPOMUCENO Tourism Attaché Philippine Department of Tourism 6F Itoh Bldg., 3-6-14 Minami Honmachi Chuo-ku Osaka, Japan, 541-0054 Work Phone: (81) (6) 6251 2400</p> <p>Shipper Name / Address: <b>MARIA DOLORES R. APAREJADO</b> Acting Head North Asia Division Tourism Promotions Board 4<sup>th</sup> Floor Legaspi Towers 300 Roxas Blvd., Manila Tel. No.: <b>632-8247-0813</b></p> <p><b>I. SCOPE OF WORK/DELIVERABLES:</b> TPB requires the services of a shipment company that would be able to provide the following:</p> <ul style="list-style-type: none"> <li>• Door to Door Air Freight Delivery Service</li> <li>• Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority services, fuel surcharge, and other applicable charges to be shouldered of the supplier/company.</li> </ul>	Php80,000.00	Php80,000.00

- Charge should be based on actual weight or dimension
- Ensure that the goods will arrive to the shipping destination in good condition and short possible time.

**PACKING LIST**

Items: Promotional Materials and Giveaways

No. of Boxes: 4

Total Weight: 123 kgs.

Declare Total Value: US\$ 2,186.40

**DETAILS OF DESCRIPTION:**

<b>Box Number</b>	<b>Item</b>	<b>Quantity</b>	<b>Price per Unit</b>	<b>Total Amount</b>
<b>01</b>				
<b>30 kilos Height = 37 cm Width = 51 cm Length = 51 cm</b>	Corporate Tote Bag	90 pcs	USD 7.90	USD 711.00
	<b>TOTAL</b>			<b>USD 711.00</b>

<b>Box Number</b>	<b>Item</b>	<b>Quantity</b>	<b>Price per Unit</b>	<b>Total Amount</b>
<b>02</b>				
<b>30 kilos Height = 51 cm Width = 51 cm Length = 51 cm</b>	Roundneck black silver T-shirt	100 pcs	USD 2.96	USD 296.00
	TPB Notebook	10 pcs	USD 0.84	USD 8.40
	TPB Notebook Leather Cover with Gift Box	10 pcs	USD 16.20	USD 162.00

	<b>TOTAL</b>		<b>USD 466.40</b>		
	<b>Box Number 03</b>	<b>Item</b>	<b>Quantity</b>	<b>Price per Unit</b>	<b>Total Amount</b>
	<b>30 kilos Height = 51 cm Width = 51 cm Length = 51 cm</b>	Beach Towel with Rip Stop Case	76 pcs	USD 6.25	USD 475.00
		Dive Brochures	100 pcs	USD 0.05	USD 5.00
		Corporate Tote Bag	10 pcs	USD 7.90	USD 79.00
		<b>TOTAL</b>			<b>USD 559.00</b>
	<b>Box Number 04</b>	<b>Item</b>	<b>Quantity</b>	<b>Price per Unit</b>	<b>Total Amount</b>
	<b>33 kilos Height = 51 cm Width = 51 cm Length = 51 cm</b>	Beach Towel with Rip Stop Case	24 pcs	USD 6.25	USD 150.00
		Dry Bag for Diver	100 pcs	USD 3.00	USD 300.00
		<b>TOTAL</b>			<b>USD 450.00</b>
Terms	30 days upon receipt of invoice				
ABC	<b>Php80,000.00</b> inclusive of all applicable taxes				

Please submit your quotation and legal documents not later than **05 October 2020, 12:00 Noon** thru email at [soc\\_torres@tpb.gov.ph](mailto:soc_torres@tpb.gov.ph) , subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.



**ELOISA A. ROMERO**

Acting Head

Procurement and General Services Division

Contact Person

**SOCRATES G. TORRES**

Contact No

525-93-18 loc. 266  
[soc\\_torres@tpb.gov.ph](mailto:soc_torres@tpb.gov.ph)

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. Secretary's Certificate or Special Power of Attorney of Company's Representative