

REQUEST FOR QUOTATION

29 September 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.09.299

PR No. 9.047 / 26-Sep-2020

REQUIREMENTS : SERVICES OF A TOUR OPERATOR FOR PTDI IN BOHOL

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>INVENTORY PROGRAM 4D&3N Target Date: 6-9 November (subject to change without prior notice) Number of pax: 30 pax</p> <p>TRANSPORTATION: (Transfers and Tours)</p> <ol style="list-style-type: none"> Two (2) units of Aircon Bus (2015 Model and above) One (1) unit of Van (2015 Model and above) <ul style="list-style-type: none"> Four (4) days including driver, gasoline, parking fee, excess service hour, and drivers' overtime Uniformed, presentable, and trained drivers First aid kit and umbrella on board Provision of on-board mineral water, candies, and wet tissues Daily disinfection of the vehicles <p>MEALS: (30 pax)</p> <ol style="list-style-type: none"> Breakfast on the first day Lunch and dinner <ul style="list-style-type: none"> Lunches and dinners are with one (1) round of drinks (any choice of available beverages) Menus to be approved by TPB 		P995,000.00

	<p>TOURS AND ACTIVITIES:</p> <p><u>Bohol tour and activities</u> (inland tours, water sports activities, and property inspections)</p> <p><u>SWAB Testing/Medical Certificate</u> to all participants (30 pax)</p> <p><u>Travel Insurance</u> for 30 pax (actual tour)</p> <p><u>Provision of other expenses</u></p> <ul style="list-style-type: none"> • Tour guide services of two (2) Licensed and DOT-accredited English-speaking guide • Airport terminal fees, entrance fees, and other applicable fees • <u>Health and Safety Tour Kit/Travel necessities:</u> tissue, wipes, sanitizer, alcohol, mosquito repellent, disposable hooded emergency raincoat, towel, gloves, face mask, face shield • <u>SWAB Testing</u> to be conducted prior and after the tour • Comprehensive travel insurance • The provision of other unforeseen and emergency onsite-related expenses (to be recommended and approved by TPB) will not exceed ten percent (10%) of the total contract price. 		<p>Total: P995,000.00</p>
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is P995,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email address at **genesis_lee@tpb.gov.ph** not later than **05 October 2020 on or before 1700H.**

Thank you very much.

ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person **(MISS) GENESIS WEIYN B. LEE**
Contact No. **0921-702-9239**

Note: **All entries must be typewritten in your company letterhead.**
Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. DTI/SEC Registration
2. Mayor's Permit/ License
3. BIR Registration / TIN
4. Company Profile/ Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement
7. DOT Accreditation / TPB Membership Certificate