

## Request for Quotation

October 28, 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR.2020.10.356**

PR No. 10.016 / 6-Oct-2020

**Requirements : PRODUCTION OF 5,000 PCS HYGIENIC TOUCH TOOL KEYCHAIN**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
5,000pcs.	<p><b>5,000 PCS HYGIENIC TOUCH TOOL KEYCHAIN</b></p> <p>Specifications details:</p> <p>Size : Designs are in customized/irregular shapes and will be within maximum 11.00 cm (w) x 7cm (h)</p> <p>Thickness 3mm - 4mm or depends on the available thickness of alloy in the market.</p> <p>Material : Laser cut metal zinc alloy, assorted colors if available, with stylus tip attached to the tool and with keychain. Keychain color to match metal alloy. 5 kinds of design</p> <p>Finish : Laser Cut Out (with laser print if needed)</p> <p>Others: Layout to be supplied by TPB. <b><u>Please submit actual samples using the material in any shape, during the submission of bid.</u></b></p> <p>Winning bidder will submit actual samples of zinc alloy with color finish upon receipt of NOA.</p>	P200.00	P1,000,000.00

	<p>Packaging: Paper Kraft board Cal 20., Maximum size: 9.1cm x14.8cm, with one color printing back-to-back with 5 different texts. Jute string or any similar sustainable material to hold the keychain in place. With die-cutting/slit for the strings. Items will be packed in a sturdy corrugated box with a min. and maximum weight of 13 - 15 kilos/box.</p> <p><b><u>Please submit sample of Kraft board paper during submission of bid.</u></b></p> <p>Delivery: 45 calendar days upon approval of final samples and receipt of P.O./NTP</p> <p>Quantity: 5,000 pcs (assorted colors with 5 different designs)</p> <p>Budget : Php 1,000,000.00 or Php 200.00/pc</p> <p style="text-align: center;">*nothing follows*</p>		Total: P1,000,000.00
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is Php1,000,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents on or before **5:00pm on 4 NOVEMBER 2020** thru email at [christian\\_serrano@tpb.gov.ph](mailto:christian_serrano@tpb.gov.ph) or thru fax no. 02 8526-5971, subject to the Terms and Conditions attached herewith, duly signed by your representative, and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

**ELOISA A. ROMERO**  
Administrative Officer V  
Procurement and General Services Division

Contact Details:

Christian Serrano  
8525-73-12 loc. 270  
christian\_serrano@tpb.gov.ph

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPs Certificate
2. Mayor's Permit/License
3. SEC/DTI Registration
4. BIR Registration / TIN
5. Income tax return
6. Company Profile
7. Omnibus Sworn Statement