

## Request for Quotation

19 October 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.10.337

PR No. 10.028 / MARCOM

Requirements : CREATIVE UPDATING LAY-OUTING, AND PRINTING OF MANILA MAP BROCHURE

Project Title : UPDATING THE MANILA MAP BROCHURE

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
1 LOT	<p>Specifications:</p> <p>Updated Manila Map Brochure Budget: Php 475,000.00 includes Printing and Production Quantity: 25,000 pcs. Unit Cost: Php 19.00</p> <p>NOTE: Please see attached Terms of Reference for complete details</p>		475,000.00
Terms	30 days upon receipt of invoice		
ABC	Php <b>475,000.00</b> inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **26 October 2020, 12:00 Noon** thru email at [soc\\_torres@tpb.gov.ph](mailto:soc_torres@tpb.gov.ph) subject to the Terms and Conditions attached herewith, duly signed by your representative stating the shortest delivery lead time to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.



**ELOISA A. ROMERO**

Head, Procurement and General Services Division

Contact Person

**SOCRATES G. TORRES**

Contact No

8525-93-18 loc. 266  
soc\_torres@tpb.gov.ph

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Notarized Omnibus Sworn Statement
7. Income Tax Returned