

**INVITATION TO BID FOR THE SERVICES OF A TOUR OPERATOR FOR PHILIPPINE TRAVEL EXCHANGE POST TOUR
(ITB NO. 2020-045)**

1. The *Tourism Promotions Board (TPB)*, through the *Corporate Budget FY 2020*, intends to apply the sum of *Twelve Million Two Hundred Thousand Pesos Only (Php12,200,000.00)*, inclusive of all applicable taxes, being the Approved Budget for the Contract (ABC) to payments under the contract for the *Services of a Tour Operator for Philippine Travel Exchange (PHITEX) Post Tour*. Bids received in excess of the ABC shall be automatically rejected at the bid opening.
2. The *TPB*, now invites bids from eligible Bidders for the *SERVICES OF A TOUR OPERATOR FOR PHITEX POST TOUR*.

LOT 1:

- 1) Manila and Baguio-La Union
- 2) Manila and Banaue-Sagada
- 3) Manila and El Nido

Amount: Php 5,236,000.00 inclusive of all applicable taxes

LOT 2:

- 1) Manila and Boracay
- 2) Manila and Bohol
- 3) Manila and Coron
- 4) Manila and Caramoan-Albay

Amount: Php 6,964,000.00 inclusive of all applicable taxes

Total Amount for Lot 1 and Lot 2: Php 12,200,000.00 inclusive of all applicable taxes

The Detailed Schedule of Requirements is indicated in the Technical Specifications.

Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, *shall include all such contracts within three (3) years prior to the deadline for the submission and receipt of bids*, whether similar or not similar in nature and complexity to the contract to be bid; and

Bidders should have completed, within *Three (3) years* from the date of submission and receipt of bids, a contract similar to the Project, a Single Contract that is similar to this project equivalent to at least **Fifty percent (50%)** of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from the **TPB - Bids and Awards Committee (TPB-BAC) Secretariat** and inspect the Bidding Documents at the address given below from **8:00 a.m. to 5:00 p.m. Monday to Friday Excluding holidays**
5. A complete set of Bidding Documents may be acquired by interested bidders from **November 25, 2020 to December 15, 2020 (10:00 a.m.)** at the address below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos Only (Php 10,000.00)**.

It may also be downloaded free of charge from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)** and the website of **TPB**, provided that bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The TPB will hold a Pre-Bid Conference on **December 3, 2020, 2:00 p.m.** at the TPB Board Room, 4/F Legaspi Towers 300, Roxas Boulevard, Manila which shall be open to all prospective bidders.

Note: The venue of the Pre Bid Conference may be subject to change in compliance with GPPB Resolution No. 09-2020, dated 07 May 2020, and other relevant issuances which will be posted through a Supplemental Bid Bulletin, if any.

7. Bids must be delivered to the address below on or before **December 15, 2020, 10:00 a.m.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 12.1.

The manner of submission may be subject to change in compliance with GPPB Resolution No. 09-2020, dated 07 May 2020, and other relevant issuances which will be posted through a Supplemental Bid Bulletin, if any. In case of electronic bid submission, the Bidders shall submit their bids in two (2) password-protected compressed archive folders, one each for “Technical Documents” and “Financial Documents”, based on the attached guidelines.


8. Bid opening shall be on **December 15, 2020, 3:00 p.m.** at the **TPB office, 4th Flr. Legaspi Towers 300, Roxas Blvd., Manila**. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.

9. The **TPB** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award in accordance with Section 41 of RA 9184 and its RIRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

Ms. Eloisa A. Romero / Mr. Socrates G. Torres
BAC Secretariat, Administrative Department
Tourism Promotions Board
4th Floor Legaspi Towers 300, Roxas Boulevard, Manila
Tel. Nos. 02-8525-7312/02 8525-9318 to 27 loc. 214/215
Email at bac_sec@tpb.gov.ph /soc_torres@tpb.gov.ph
www.tpb.gov.ph

November 24, 2020



Atty. Venancio C. Manuel III
Chairperson 
Bids and Awards Committee