

**INVITATION TO BID FOR  
(ITB NO. 2020-044)**

**PRINTING AND PRODUCTION OF CORPORATE GIVEAWAYS AND COLLATERALS  
FOR MOTORCYCLE TOURISM (MOTOURISMO) IN NOVEMBER 2020 – MARCH  
2021**

1. The *Tourism Promotions Board (TPB)*, through *2020 Corporate Operating Budget (COB)* intends to apply the sum of *Three Million Forty – Four Thousand Three Hundred Ten Pesos Only (PhP3,044,310.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Printing and Production of Corporate Giveaways and Collaterals for Motorcycle Tourism (MOTOURISMO) in November 2020 – March 2021* broken down for the following Lots as follows.

<b>Lots</b>	<b>Items/Descriptions</b>	<b>Approved for the Contract (ABC)</b>
1	Dry Fit T – Shirts	PhP1,050,000.00
2	Reflectorize Vest	PhP1,650,000.00
3	Stickers with Two (2) Variations	PhP163,500.00
4	Patches Embroidered	PhP180,810.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *Tourism Promotions Board (TPB)* now invites bids for *Printing and Production of Corporate Giveaways and Collaterals for Motorcycle Tourism (MOTOURISMO) in November 2020 – March 2021*. Delivery of the Goods is required on the following Lots.

<b>Lots</b>	<b>Items/Descriptions</b>	<b>Quantity</b>	<b>Delivery</b>
1	Dry Fit T – Long Sleeves Shirts	3,000 pieces	1,500 pcs: Forty – Five (45) Calendar Days upon receipt of the approved Notice to Proceed (NTP) and approved actual sample; and 1,500 pcs: Thirty (30) Calendar Days after initial delivery.
2	Reflectorize Vest	3,000 pieces	1,500 pcs: Forty – Five (45) Calendar Days upon receipt of the approved Notice to Proceed (NTP) and approved actual sample; and 1,500 pcs: Thirty (30) Calendar Days after initial delivery.
3	Stickers with Two (2) Variations	6,000 sets	3,000 pcs for both designs: Forty – Five (45) Calendar Days upon receipt of the approved Notice to Proceed (NTP) and approved actual sample; and 3,000 pcs for both designs: Thirty (30) Calendar Days after initial delivery.
4	Patches Embroidered	3,500 pieces	1,750 pcs for all the designs: Forty – Five (45) Calendar Days upon receipt

			of the approved Notice to Proceed (NTP) and approved actual sample; and 1,750 pcs for all the designs: Thirty (30) Calendar Days after initial delivery.
--	--	--	---

Bidders should have completed, **within three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

- Prospective Bidders may obtain further information from **Tourism Promotions Board – Bids and Awards Committee (TPB-BAC) Secretariat** and inspect the Bidding Documents at the address given below during office hours from **08:00 AM – 05:00 PM**.
- A complete set of Bidding Documents may be acquired by interested Bidders on **24 November 2020 – 14 December 2020** herein stated *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos Only (PhP5,000.00) for all lots, or per lot broken down as follows:*

Lots	Items/Descriptions	Amount of Bidding Documents (PhP)
1	Dry Fit T – Shirts	PhP2,000,00
2	Reflectorize Vest	PhP2,000.00
3	Stickers with Two (2) Variations	PhP500.00
4	Patches Embroidered	PhP500.00

The **Tourism Promotions Board (TPB)** shall allow the bidder to present its proof of payment for the fees: **copy of the payment receipt from the Cash Division and the acknowledgement receipt duly accomplished and signed by the bidder/s**. Bidder may participate per lot or all lots provided that the Financial Proposal/s do not exceed in the ABC.

It may also be downloaded free of charge from the website of the **Philippine Government Electronic Procurement System (PhilGEPS)** and the corporate website of the **Tourism Promotions Board (TPB)**, provided that Bidders shall pay the applicable fee for the Bidding Documents **a day before** the submission of their bids.

- The **Tourism Promotions Board (TPB)** will hold a Pre-Bid Conference<sup>1</sup> on **2 December 2020, 10:30 A.M.** at **Bids and Awards Committee Room, Tourism Promotions Board, 4<sup>th</sup> Floor Legaspi Towers**

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

**300, Roxas Boulevard, Manila**, and/or through video conferencing or webcasting via **Zoom link** (link shall be provided and reflected in the issuance of Supplemental Bid Bulletin), which shall be open to prospective bidders.

(Note: The venue for the Pre-Bid Conference may be subject to change in compliance with GPPB Resolution No. 09-2020, dated 7 May 2020, and other relevant issuances which will be posted through a Supplemental Bid Bulletin, if any.)

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **14 December 2020, 09:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **14 December 2020, 09:30 A.M.** at **Bids and Awards Committee Room, Tourism Promotions Board, 4<sup>th</sup> Floor Legaspi Towers 300, Roxas Boulevard, Manila**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Late bids shall not be accepted.

(Note: The manner of submission may be subject to change in compliance with GPPB Resolution No. 09-2020, dated 7 May 2020, and other relevant issuances which will be posted through a Supplemental Bid Bulletin, if any.)


10. The **Tourism Promotions Board (TPB)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

*Eloisa A. Romero/Farhan M. Ambiong*  
BAC Secretariat, Tourism Promotions Board  
4<sup>th</sup> Floor Legaspi Towers 300, Roxas Boulevard, Manila  
Tel. No. (8) 525-9318 local 268  
E-mail: [bac\\_sec@tpb.gov.ph](mailto:bac_sec@tpb.gov.ph) / [farhan\\_ambiong@tpb.gov.ph](mailto:farhan_ambiong@tpb.gov.ph)  
Fax No. (02) 526-5971


12. You may visit the **Tourism Promotions Board (TPB)** and other websites:

For downloading of Bidding Documents: [www.tpb.gov.ph](http://www.tpb.gov.ph).  
For the actual posting of the requirement: [www.philgeps.gov.ph](http://www.philgeps.gov.ph).

23 November 2020



---

**ATTY. VENANCIO C. MANUEL III**  
Chairperson   
Bids and Awards Committee