

**REQUEST FOR EXPRESSION OF INTEREST
(REI) NO. 2020-010**

**Services of a Multimedia Company for the Development and
Production of a Web-based 360° Virtual Reality Experiential
Regional Tours**

1. The **Tourism Promotions Board**, through the **2020 Approved Corporate Operating Budget** intends to apply the sum of **Nine Million Two Hundred Thousand Pesos Only (PhP9,200,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **REI No. 2020-010, Services of a Multimedia Company for the Development and Production of a Web-based 360° Virtual Reality Experiential Regional Tours**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **Tourism Promotions Board** now calls for the submission of eligibility documents for **Services of a Multimedia Company for the Development and Production of a Web-based 360° Virtual Reality Experiential Regional Tours**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **09 November 2020, 10:00am**, email to **bac_sec@tpb.gov.ph** using the subject: **Eligibility Documents_<Company>_<Project Title>**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from **BAC Secretariat of the TPB –Bids and Awards Committee (BAC)** through emails: **bac_sec@tpb.gov.ph** and/or **janet_villafranca@tpb.gov.ph**.
4. A complete set of Bidding Documents may be acquired by interested Bidders on **30 October – 01 December 2020** by sending your request to the **BAC Secretariat** through emails: **bac_sec@tpb.gov.ph** and/or **janet_villafranca@tpb.gov.ph**. and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos Only (PhP10,000.00)**
5. It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
6. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as

eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR).

The short list shall consist of **five (5) prospective bidders** who will be entitled to submit bids. The criteria and rating system for short listing is:

	PARTICULARS	% WEIGHT
I.	Applicable Experience of the Multimedia Company	50%
	<p>A.</p> <p>At least 3 years of experience in business as professional media company <i>With 3 years or more relevant experience (30%)</i></p> <p><i>With less than 3 years of relevance experience (0%)</i></p>	30%
	<p>B.</p> <p>Previously completed a minimum of 3 similar projects for the past 3 years (minimum of 3 virtual tours-related projects, with at least 1 government client)</p> <p><i>Based on submitted Certificates of Project Completion showing satisfactory delivery of service.</i></p> <p><i>Minimum of 3 virtual tours-related projects, with at least 1 government client (20%)</i></p> <p><i>Minimum of 3 virtual tours-related projects, with no government client (10%)</i></p> <p><i>Less than 3 virtual tours-related projects (0%)</i></p>	20%
II	Qualification of personnel who may be assigned to the project	30%
	<p>All key personnel must have a minimum of 3 years of work experience</p> <p><i>All key personnel with 3 years or more of relevant work experience (30%)</i></p> <p><i>All key personnel with less than 3 years of relevant work experience (0%)</i></p>	
III	Current Workload relative to Capacity	20%
	<p>The multimedia company is currently handling maximum of 10 projects</p> <p>Currently handling 5 or less projects (20%)</p> <p>Currently handling 6 to 10 projects (15%)</p> <p>Currently handling more than 10 projects (0%)</p>	
	TOTAL	100%

The passing rate is 85%

7. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

8. The Procuring Entity shall evaluate bids using the **Quality-Cost Based Evaluation/Selection (QCBE/QCBS)** procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
9. The contract period is four (4) months, which shall commence from the **date of receipt of the Notice to Proceed.**
10. The **Tourism Promotions Board** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

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30 October 2020


ATTY. VENANCIO C. MANUEL III
Chairperson 
Bids and Awards Committee