

11 November 2020

REQUEST FOR QUOTATION

Quotation No. TPB-PR 2020.11.375
PR No. 11.021
Requirements : SERVICES OF AN EVENT MANAGEMENT COMPANY
CONDUCT OF WEBINAR AND MEDIA LAUNCH FOR MOTOURISMO

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The Tourism Promotions Board (TPB) is in need of a Supplier for the abovementioned requirements.

| Quantity | Item/Description | Estimated Unit Price | Total Cost (PhP) |
|----------|--|----------------------|------------------|
| 1 lot | Services of an event management company for the Conduct of Webinar and Media Launch for the Motorcycle Tourism (MOTOURISMO) Caravan on Nov. 27, 2020 Please see attached terms of reference (TOR) for details | | Php500,000 |
| Terms | 30 days upon receipt of Invoice | | |
| ABC | The approved budget for the contract (ABC) is Five Hundred Thousand Pesos (Php500,000.00) | | Php500,000.00 |

Please submit your proposal to the **Secretariat, Bids and Awards Committee, on or before 5:00 pm on November 16, 2020**, through email address: genesis_lee@tpb.gov.ph / bac_sec@tpb.gov.ph together with the legal requirements set forth in Annex "H" of the revised Implementing Rules and Regulations of R.A. 9184:

- a. PhilGEPS Certificate
- b. DTI/SEC Registration
- c. Mayor's Business Permit
- d. Income Tax Return Certificate
- e. Notarized Omnibus Sworn Statement
- f. Company profile

The proposal must be in the company's letterhead and the quoted price shall be inclusive of all applicable taxes. Please address your quotation to the undersigned.

Thank you very much.

(Sgd.)
ELOISA A. ROMERO
 Head, BAC Secretariat Bids and Awards Committee

Contact person: Ms. Genesis Lee
 Email address: genesis_lee@tpb.gov.ph / bac_sec@tpb.gov.ph