

## Request for Quotation

November 20, 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No. TPB-PR.2020.11.397**

PR No. 11.048 / 18-Nov-20

**Requirements: PROCUREMENT OF TWO GLASS PAQUES FOR TPB DECEMBER 2020 RETIREES**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
Pcs	<b>GLASS PLAQUES</b>		
2	Glass Plaque 9.5"h x 8"w x 3/8" thick clear body mounted on glass base  *nothing follows*	2,500.00	5,000.00  Total: P5,000.00
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is Php5,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents on or before **5:00pm on 27 NOVEMBER 2020** thru email at christian\_serrano@tpb.gov.ph or thru fax no. 02 8526-5971, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.



**ELOISA A. ROMERO**

Administrative Officer V

Procurement and General Services Division

Contact Person

**CHRISTIAN S. SERRANO**

Contact No

8525-73-12 loc. 270

christian\_serrano@tpb.gov.ph

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor's Permit/License
2. BIR Registration / TIN
3. PhilGEPs Certificate