

11 November 2020

**REQUEST FOR QUOTATION**

**Quotation No. TPB-PR 2020.11.372**

**PR No. 11.013**

**Requirements : PRINTING OF MICE TOUR SHELLS**

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The Tourism Promotions Board (TPB) is in need of a Supplier for the abovementioned requirements.

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 Lot	<p><b>1. Tour Shell Big</b> Size: 8"x24" image size Paper Stock: Bevania Splendorgel white 115 gsm Printing color: Full color both sides Process: Offset printing Others: - No trimming and retained cutting mark/guide for overprinting purposes - Layout to be supplied by TPB MARCOM Department - Please submit actual sample of quality paper during submission of bid - To secure quality printing output, it should be print-run in high-end full color printing machines Packaging: Printed tour shell will be packed in a customized double wall corrugated box at 200 sheets per pack Qty: 3,000 sheets</p>	15.00	150,000.00
3,000 sheets			
7,000 sheets	<p><b>2. Tour Shell Small</b> Size: 14"(w)x8.5"(h) image size Paper Stock: Bevania Splendorgel white 115 gsm Printing color: Full color both sides Process: Offset printing Others: - Layout to be supplied by TPB MARCOM Department - Please submit actual sample of quality paper during submission of bid</p>		

	<ul style="list-style-type: none"> <li>- To secure quality printing output, it should be print-run in high-end full color printing machines</li> </ul> Packaging: Printed tour shell will be packed in a customized double wall corrugated box at 200 sheets per pack Qty: 7,000 sheets  Delivery timeline for the two items: 25 calendar days upon approval of final proof and receipt of PO/NTP		
Terms	30 days upon receipt of Invoice		
ABC	The Approved Budget for the Contract (ABC) is One Hundred Fifty Thousand Pesos Only (Php150,000.00) inclusive of all applicable taxes		Php150,000.00

Please submit your proposal to the **Secretariat, Bids and Awards Committee, on or before 12:00 noon on November 16, 2020**, through email address: nilo\_abon@tpb.gov.ph together with the legal requirements set forth in Annex “H” of the revised Implementing Rules and Regulations of R.A. 9184:

- a. PhilGEPS Certificate
- b. DTI/SEC Registration
- c. Mayor’s Business Permit
- d. Income Tax Return Certificate
- e. Omnibus Sworn Statement
- f. Company profile

The proposal must be in the company’s letterhead and the quoted price shall be inclusive of all applicable taxes.

Please address your quotation to the undersigned.

Thank you very much.

(Sgd.)

**ELOISA A. ROMERO**

Head, BAC Secretariat Bids and Awards Committee

Contact person: Nilo C. Abon  
 Contact number: 02 8525 -7312