

Request for Quotation

December 17, 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.12.456

PR 12.021 IPD/North Asia

Requirements : DOOR TO DOOR INTERNATIONAL AIR SHIPMENT SERVICES

Project: TOURISM EXPO JAPAN

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
LOT	<p>Door to Door International Air Shipment Services</p> <p>Consignee Name/Address: MR. NIEL P. BALLESTEROS Tourism Attaché Philippine Department of Tourism Embassy of the Philippines 5-15-5, Roppongi, Minato-ku Tokyo, Japan Work Phone: 81 3 5562 1583</p> <p>Shipper Name / Address: MICKA ANJELLA D. CALZADO Officer In Charge North Asia Division Tourism Promotions Board 4th Floor Legaspi Towers 300 Roxas Blvd., Manila Tel. No.: 632-8247-0813</p> <p>I. SCOPE OF WORK/DELIVERABLES: TPB requires the services of a shipment company that would be able to provide the following:</p> <ul style="list-style-type: none"> • Door to Door Air Freight Delivery Service • Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority services, fuel surcharge, and other applicable charges to be shouldered of the supplier/company. 	Php50,000.00	Php50,000.00

	<ul style="list-style-type: none"> • Charge should be based on actual weight or dimension • Ensure that the goods will arrive to the shipping destination in good condition and short possible time on or before December 31, 2020. <p>PACKING LIST</p> <p>Items: TPB Corporate Giveaways/Promotional Materials</p> <p>No. of Box: 1</p> <p>Declare Total Value: USD</p> <p>DETAILS OF DESCRIPTION:</p> <table border="1"> <thead> <tr> <th>Box Number</th><th>Item</th><th>Quantity</th><th>Price per Unit</th><th>Total Amount</th></tr> </thead> <tbody> <tr> <td rowspan="5"> 01 Actual Weight 20 kg L= 51 cm W= 51 cm H= 51 cm Weight Base of Dimension 26.5 kg. </td><td>Destination Map (Metro Manila)</td><td>100 pcs</td><td>USD 0.39</td><td>USD 39.00</td></tr> <tr> <td>New Boracay Brochures</td><td>100 pcs</td><td>USD 0.10</td><td>USD 10.00</td></tr> <tr> <td>Destination Map (Cebu/Bohol)</td><td>100 pcs.</td><td>USD 0.10</td><td>USD 10.00</td></tr> <tr> <td>USB (32 gb)</td><td>200 pcs.</td><td>USD 10.66</td><td>USD 2,132.00</td></tr> <tr> <td colspan="3">TOTAL DECLARE VALUE</td><td>USD 2,191.00</td></tr> </tbody> </table>	Box Number	Item	Quantity	Price per Unit	Total Amount	01 Actual Weight 20 kg L= 51 cm W= 51 cm H= 51 cm Weight Base of Dimension 26.5 kg.	Destination Map (Metro Manila)	100 pcs	USD 0.39	USD 39.00	New Boracay Brochures	100 pcs	USD 0.10	USD 10.00	Destination Map (Cebu/Bohol)	100 pcs.	USD 0.10	USD 10.00	USB (32 gb)	200 pcs.	USD 10.66	USD 2,132.00	TOTAL DECLARE VALUE			USD 2,191.00		
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Terms	30 days upon receipt of invoice																												
ABC	Php50,000.00 inclusive of all applicable taxes																												

Please submit your quotation and legal documents not later than **December 22, 2020, 12:00 Noon** thru email at soc_torres@tpb.gov.ph , subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(sgd)

ELOISA A. ROMERO

Acting Head

Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

525-93-18 loc. 266

soc_torres@tpb.gov.ph

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Mayor's Permit/License
3. BIR Registration
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Omnibus Sworn Statement