

Request for Quotation

December 2, 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.12.420

PR No. 12.008 / PHRDD

Requirements : FOOD/MEALS WITH DELIVERY SERVICES

Project Title : Tourism Promotions Board 2020 Year-End Activities

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
LOT	<p>SPECIFICATIONS/REQUIREMENTS</p> <ul style="list-style-type: none"> The service provider must have the capability and resources in providing 200 individually packed food/ meal and delivering them to the TPB Office and respective place of residence of personnel who are working from home. Assign at least two (2) persons-in-charge of pre-delivery and delivery preparations who will coordinate with TPB. Preferred inclusion of the food/ meal packs are attached in the list (Annex A). Provider may propose food packs subject to the approval of TPB. Quotation of food packs including the deliveryfee budget and quantity as follows: a. P1,000.00 worth – 200 packs 	200,000.00	200,000.00

	<ul style="list-style-type: none"> Delivery date will be between 11:00 am to 12:00 nn on 11 December 2020 at TPB Office and respective place of residence of personnel who are working from home based on the following breakdown: TPB Office – 100 packs Place of residence – 100 packs ===== 200 packs* <p>*Final breakdown to be confirmed by 04 December 2020</p> <ul style="list-style-type: none"> Actual list of address of the personnel will be provided to the winning bidder. Winning bidder is expected to ensure the privacy of the addresses and to be used only for delivering the food packs to the personnel. <p>Annex A:</p> <p>Food Specification: (Max's Best Plate)</p> <p>Main Dish: 1pc. Fried Chicken 4pcs. Lumpiang Shanghai, Pancit Canton Choice of either Tofu or Chicken Skin Sweet Kamote Fries 140grams plain rice Drinks: Preferably In Can Dessert: Caramel Bar</p>		
Terms	30 days upon receipt of invoice		
ABC	Php 200,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **December 7, 2020, 12:00 Noon** thru email at soc_torres@tpb.gov.ph, subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.

(sgd)

ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

SOCRATES G. TORRES

Contact No

8525-93-18 loc. 266
soc_torres@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Notarized Omnibus Sworn Statement
7. Income Tax Returned