

REQUEST FOR QUOTATION

01 December 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.12.418

PR No. 11.065 / 25-Nov-2020

REQUIREMENTS : SERVICES OF A TOURIST TRANSPORT COMPANY IN MANILA

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
7 UNITS	<p>VAN – MANILA FOR TWO (2) DAYS</p> <p>Event: MICE + E FAMILIARIZATION TRIP Inclusive Dates: 10 and 12 December 2020 Venue: Manila Number of Pax: 34 pax</p> <p>LAND TRANSPORTATION / TRANSFERS IN MANILA</p> <p>-Provision of seven (7) latest model / luxe / modern vans 2016 and above, preferably high roof vehicles</p> <p>-Vehicle units must have enough space for participants to practice the recommended measurement for physical distancing of about 0.3 meters (5-6 pax each van)</p> <p>-Vehicle units must have area or compartment for storage of guests' luggage</p> <p>ITINERARY - Post Tour</p> <p>10 December 2020 - Transfers from the Ninoy Aquino International Airport (NAIA) to a designated hotel in Manila</p>	P70,000.00	P140,000.00

	<p>12 December 2020 - Transfers from the hotel to guests' home addresses</p> <p>SPECIAL REQUIREMENTS</p> <ul style="list-style-type: none"> -Vehicle units must be constantly and fully disinfected -Drivers to be in direct constant coordination with TPB representatives -Snacks on board, cold towels and distilled water -Thermometer gun -70 percent solution alcohol or alcohol-based hand sanitizer -Tissue paper / disposable wet wipes -First Aid Kit on board the vehicle with basic medicines (antacid for upset stomach, headache, antihistamine for allergies, diarrhea, motion sickness, etc.) -In case of rain, provision of raincoats and golf umbrellas -Drivers must observe personal hygiene and proper grooming, wearing face masks and gloves provided by the transport operator -An itinerary or trip ticket must be accomplished for every trip for proper documentation and reference -A separate trash bag for all gloves, facemasks, PPEs, wet wipes and other sanitation disposables used by the passengers shall be available inside the vehicle -Tourist Transport must be using DOT-accredited vehicles with the latest model / luxe air-conditioned vans which must be clean, comfortable, sanitized and in good running condition -Inclusive of licensed driver with uniform and company ID, fuel, driver's meals, applicable parking and toll fees -Driver must be wearing a company ID, polo barong or company uniform, well-groomed and punctual 		<p>Total: P140,000.00</p>
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is P140,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email address at **genesis_lee@tpb.gov.ph** not later than **07 December 2020 on or before 0800H**. Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. DTI/SEC Registration
2. Mayor's Permit/ License
3. BIR Registration / TIN
4. Company Profile/ Reference
5. PhilGEPs Certificate
6. Notarized Omnibus Sworn Statement
7. DOT Accredited / TPB Member

Thank you very much.



ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

(MISS) GENESIS WEIYN B. LEE

Contact No.

0921-702-9239

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.