

REQUEST FOR QUOTATION

17 December 2020

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2020.12.457

PR No. 12.028/ 09-Dec-2020

REQUIREMENTS : TPB GRATITUDE JOURNAL

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
200 PCS	<p>TPB GRATITUDE JOURNAL</p> <p>SPECIFICATIONS:</p> <p>SIZE: 5.5" x 8.25" – folded 11" x 8.25" – spread</p> <p>COLOR REQUIREMENT: Cover – Silver stamping and Embossing Inside – Full color printing both sides</p> <p>MATERIAL PREFERENCE: Cover – Opal on Foldcote Cal. 15, with garter Inside – Master Wove 120gsm, Ivory</p> <p>PRINTING PROCESS: Offset or Digital printing</p> <p>NO. OF PAGES: 100 pages + cover</p> <p>BINDING: Symthe-sewn with perfect binding (180 degrees spread when open)</p> <p>OTHER REQUIREMENTS: Layout to be supplied by TPB Please submit actual sample of paper to be used.</p> <p>PRINT TURNAROUND (PRODUCTION LEAD TIME): 08 January 2021 (realistic timeline)</p>	P1,000.00	P200,000.00
			Total: P200,000.00

Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is P200,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email address **genesis_lee@tpb.gov.ph** not later than **23 December 2020 on or before 1700H.**

Thank you very much.

ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

GENESIS WEIYN B. LEE

Contact No.

0921-702-9239

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor's Permit/ License
2. BIR Registration / TIN
3. Company Profile/ Reference
4. PhilGEPs Certificate
5. Notarized Omnibus Sworn Statement