

## PURCHASE ORDER

Supplier : **NICATTO EVENTS AND MARKETING DYNAMICS CORPORATION**  
 Address : UNIT 1405 Jollibee Centre Condo SaMiguel Ave., Ortigas Center San Antonio, Pasig City  
 TIN : **748-889-455-000**

P.O. No. : **2021-01-017**  
 Date : **January 28, 2021**  
 Mode of Procurement : **Shopping**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Tourism Promotions Board**  
 Date of Delivery: 30 days upon issuance of NTP

Delivery Term: 30 days from issuance of NTP  
 Payment term: 30 days from receipt of invoice

| Stock/<br>Property No. | Unit | Description  | Quantity | Unit Cost | Amount     |
|------------------------|------|--|----------|-----------|------------|
|                        | pcs  | <b>Zip Lock Medium</b><br>* Resealable plastic Bag<br>* Size: 6.75" X 9.75"  | 300      | P 8.00    | P 2,400.00 |
|                        | pcs  | <b>Sodium Ascorbate + Zinc</b><br>* Brand: <b>ImmumPro</b><br>* 500/10mg, Film-coated Tablet or capsule<br>* Each tablet should contain:<br>* Sodium Ascorbate 500 mg (Vitamin C)<br>Zinc Sulfate Monohydrate 27.5 mg (equivalent to 10 mg elemental Zinc) | 9,000    | 10.00     | 90,000.00  |
|                        | gal  | <b>Alcohol 70% Ethyl</b><br>* 3.8 liters / gallon<br>*****NOTHING FOLLOW*****<br><b>NOTE: Personal Protective Items for TPB Employees for the Months of January and February 2021</b>  | 150      | 355.00    | 53,250.00  |

(Total Amount in words): **ONE HUNDRED FORTY-FIVE THOUSAND SIX HUNDRED FIFTY PESOS** P 145,650.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**CATHERINE NICOLE TOLENTINO**  
 Signature over Printed Name of Supplier

04 FEB 2021  
Date

Very truly yours,

  
**JANET W. CANOY**

Signature over Printed Name of Authorized Official

Manager, Administrative Department

Designation

29 Jan. 2021

Fund Cluster 03  
 Funds Available: # 145,650.00

  
**MARLITO D. RODRIGUEZ**  
 Finance Manager

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_