

### Request for Quotation

January 14, 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.01.026

PR No. 1.019 / IPD ASEAN & the Pacific

Requirements : SHIPMENT OF CORPORATE GIVEAWAYS

Project Title : Shipment of Corporate Giveaways to DOT Sydney Events

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
LOT	<p>Door to Door International Air Shipment Services</p> <p>Consignee Name/Address: MS. NORJAMIN G. DELOS REYES Tourism Attaché for Australia and New Zealand Philippine Department of Tourism (DOT) – Sydney Suite 1101, Level 11, 92 Pitt Street, Sydney NSW 2000 Email: norjdelosreyes@morefuninthephilippines.com.au</p> <p>Shipper Name / Address: <b>SUSANA J. DEL MUNDO</b> Acting Head ASEAN and the Pacific Division Tourism Promotions Board 4<sup>th</sup> Floor Legaspi Towers 300 Roxas Blvd., Manila Tel. No.: +632-8525-7320</p> <p><b>I. SCOPE OF WORK/DELIVERABLES:</b> TPB requires the services of a shipment company that would be able to provide the following:</p> <ul style="list-style-type: none"> <li>• Door to Door Air Freight Delivery Service</li> <li>• Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority services, fuel surcharge, and other applicable charges to be shouldered of the supplier/company.</li> <li>• Charge should be based on actual weight or dimension</li> </ul>	200,000.00	200,000.00

- Ensure that the goods will arrive to the shipping destination in good condition and short possible time.

**PACKING LIST**

Items: TPB Corporate Giveaways/Promotional Materials

ORIGIN OF GOODS : Manila, Philippines

NO. OF BOXES : 30 boxes

DECLARED VALUE: US \$17,822.09

INCOTERM: DDP (DELIVERY DUTY PAID)

Box Number	Item	Quantity	Price per Unit	Total Amount
Box No. 1  Actual Weight 26 kgs.  L= 42 cm W= 50 cm H= 50 cm Weight Base of Dimension 21 kg.	Foldable Backpack	80 pcs.	\$5.87	\$469.60
Box No. 2  Actual Weight 26 kgs.  L= 42 cm W= 50cm H= 50cm Weight Base of Dimension 21 Kg	Foldable Backpack	80 pcs.	\$5.87	\$469.60
Box No. 3  Actual Weight 29 kgs.  L= 43 cm W= 50cm H= 50cm	Foldable Backpack	70 pcs.	\$5.87	\$410.90
	3D Destination Luggage Tags	500 pcs	\$0.49	\$245.00

	Weight Base of Dimension 21.5 Kg						
	Box No. 4	Foldable Backpack	70 pcs.	\$5.87	\$410.90		
	Actual Weight 27 kgs.  L= 46cm W= 50cm H= 50cm Weight Base of Dimension 23 Kg	Philippine Flaglets	300 pcs.	\$1.51	\$453.00		
	Box No. 5	Toiletries Kit	200 pcs.	\$2.04	\$408.00		
	Actual Weight 22 kgs.  L= 47 cm W= 50cm H= 50cm Weight Base of Dimension 23.5 Kg	Philippine Flaglets	200 pcs.	\$1.51	\$302.00		
	Box No. 6	Toiletries Kit	300 pcs.	\$2.04	\$612.00		
	Actual Weight 29 kgs. L= 50 cm W= 50cm H= 50cm Weight Base of Dimension 25 Kg						
	Box No. 7	Sling Bag	125 pcs.	\$3.43	\$428.75		
	Actual Weight 26 kgs.  L= 41 cm W= 50cm H= 50cm						

	Weight Base of Dimension 20.5 Kg						
	Box No. 8  Actual Weight 26 kgs.  L= 42cm W= 50cm H= 50cm Weight Base of Dimension 21 Kg	Sling Bag	125 pcs.	\$3.43	\$428.75		
	Box No. 9  Actual Weight 26 kgs.  L= 39cm W= 50cm H= 50cm Weight Base of Dimension 19.5 Kg	Sling Bag	125 pcs.	\$3.43	\$428.75		
	Box No. 10  Actual Weight 26 kgs.  L= 42cm W= 50cm H= 50cm Weight Base of Dimension 21 Kg	Sling Bag	125 pcs.	\$3.43	\$428.75		
	Box No. 11  Actual Weight 25 kgs.  L= 23cm W= 50cm	Destination Brochures	800 pcs.	\$0.53	\$424.00		

	H= 26cm Weight Base of Dimension 5.98 Kg						
	Box No. 12  Actual Weight 26 kgs.  L= 23cm W= 50cm H= 26cm Weight Base of Dimension 5.98 Kg	Destination Brochures	900 pcs.	\$0.53	\$477.00		
	Box No. 13  Actual Weight 25 kgs.  L= 22cm W= 49cm H= 26cm Weight Base of Dimension 5.60 Kg	Destination Brochures	825 pcs.	\$0.53	\$437.25		
	Box No. 14  Actual Weight 30 kgs.  L= 22cm W= 60cm H= 28cm Weight Base of Dimension 7.39 Kg	Destination Brochures	900 pcs.	\$0.53	\$477.00		
	Box No. 15	Destination Brochures	728 pcs.	\$0.53	\$385.84		
	Actual Weight 30 kgs.	Omnibus Primer	100 pcs.	\$0.13	\$130.00		

	<p>L= 24cm W= 60cm H= 26cm Weight Base of Dimension 7.48 Kg</p>						
	<p>Box No. 16</p> <p>Actual Weight 25 kgs.</p> <p>L= 22cm W= 53cm H= 27cm Weight Base of Dimension 5.94 Kg</p>	Omnibus Primer	400 pcs.	\$0.13	\$52.00		
	<p>Box No. 17</p> <p>Actual Weight 25 kgs.</p> <p>L= 53cm W= 53cm H= 27cm Weight Base of Dimension 15.16 Kg</p>	Omnibus Primer	400 pcs.	\$0.13	\$52.00		
	<p>Box No. 18</p> <p>Actual Weight 24 kgs.</p> <p>L= 51 cm W= 51 cm H= 22cm Weight Base of Dimension 11.44 Kg</p>	Notebook	100 pcs.	\$0.88	\$88.00		
		Dive Brochures	100 pcs.	\$0.05	\$5.00		
	<p>Box No. 19</p>	Passport Organizer and Wallet	87 pcs.	\$16.00	\$1,392.00		

	Actual Weight 27 kgs.	Dive Brochures	100 pcs.	\$0.05	\$5.00			
	L= 25cm W= 44cm H= 71cm Weight Base of Dimension 15.62 Kg	Adaptor			\$31.00			
	Box No. 20	Passport Organizer and Wallet						
	Actual Weight 29 kgs.		105 pcs.	\$16.00	\$1,680.00			
	L= 36cm W= 50cm H= 50cm Weight Base of Dimension 18 Kg							
	Box No. 21	Notebook	100 pcs.	\$0.88	\$88.00			
	Actual Weight 24 kgs.							
	L= 21cm W= 51cm H= 29cm Weight Base of Dimension 6.21 Kg	Dive Brochures	100 pcs.	\$0.05	\$5.00			
Box No. 22	Adaptor							
Actual Weight 29 kgs.		195 pcs.	\$6.20	\$1,209.00				
L= 28cm W= 71cm H= 28cm Weight Base of Dimension 11.13 Kg								

	Box No. 23	Notebook	100 pcs.	\$0.88	\$88.00
	Actual Weight 24 kgs.				
	L= 22cm W= 51cm H= 29cm Weight Base of Dimension 6.50 Kg	Destination Brochures	100 pcs.	\$0.53	\$53.00
	Box No. 24	Notebook	100 pcs.	\$0.88	\$88.00
	Actual Weight 25 kgs.				
	L= 20cm W= 73cm H= 21cm Weight Base of Dimension 6.13 Kg	ASEAN Travel Primer	50 pcs.	\$0.25	\$12.50
	Box No. 25	ASEAN Travel Primer			
	Actual Weight 26 kgs.		400 pcs.	\$0.25	\$100.00
L= 22cm W= 30cm H= 31cm Weight Base of Dimension 4.09 Kg					
Box No. 26	Notebook	100 pcs.	\$0.88	\$88.00	
Actual Weight 26 kgs.					
L= 44cm W= 55cm H= 29cm	ASEAN Travel Primer	50 pcs.	\$0.25	\$12.50	




	Weight Base of Dimension 14.03 Kg						
	Box No. 27  Actual Weight 30 kgs.  L= 28cm W= 50cm H= 59cm Weight Base of Dimension 16.52 Kg	Passport Organizer and Wallet	101 pcs.	\$16.00	\$1,616.00		
	Box No. 28  Actual Weight 30 kgs.  L= 36cm W= 50cm H= 51cm Weight Base of Dimension 18.36 Kg	Passport Organizer and Wallet	105 pcs.	\$16.00	\$1,680.00		
	Box No. 29  Actual Weight 30 kgs.  L= 33cm W= 50cm H= 51cm Weight Base of Dimension 16.83 Kg	Passport Organizer and Wallet	105 pcs.	\$16.00	\$1,680.00		
	Box No. 30  Actual Weight 20 kgs.	ASEAN Travel Primer	200 pcs.	\$0.25	\$50.00		

	L= 26cm W= 30cm H= 29cm Weight Base of Dimension 4.52 Kg						
		<b>TOTAL DECLARE VALUE</b>			US \$17,822.09		
Terms	30 days upon receipt of invoice						
ABC	Php <b>200,000.00</b> inclusive of all applicable taxes						

Please submit your quotation and legal documents not later than **January 21, 2021, 12:00 Noon** thru email at [soc\\_torres@tpb.gov.ph](mailto:soc_torres@tpb.gov.ph), subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much

  
**ELOISA A. ROMERO**  
Head, Procurement and General Services Division

Contact Person **SOCRATES G. TORRES**  
Contact No 8525-93-18 loc. 266  
soc\_torres@tpb.gov.ph

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Notarized Omnibus Sworn Statement
7. Income Tax Return