

## REQUEST FOR QUOTATION

06 January 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2021.01.013

**PR No.** 1.022/ 04-Jan-2021

### REQUIREMENTS : SERVICES FOR DISINFECTION OF TPB OFFICE PREMISES

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
24 lot	<p><b>SERVICES FOR DISINFECTION OF TPB PREMISES AREAS COVERED (2100SQM)</b></p> <ul style="list-style-type: none"> <li>• ENTRANCE LOBBY OF THE 4<sup>TH</sup> FLOOR</li> <li>• WHOLE 4<sup>TH</sup> FLOOR (INSIDE AND OUTSIDE OFFICE PREMISES)</li> <li>• OUTSIDE AREA OF 3<sup>RD</sup> FLOOR STOCKROOM</li> <li>• OUTSIDE AREA OF 3<sup>RD</sup> FLOOR COA</li> </ul> <p>SCOPE OF WORK</p> <ul style="list-style-type: none"> <li>• THOROUGH INSPECTION OF AREAS</li> <li>• PROCEED WITH THE DISINFECTION VIA MISTING OPERATION AND SPRAYING</li> <li>• REPORT AND RECOMMEND FINDINGS TO TPB-PGSD (Procurement and General Services Division)</li> </ul> <p>DURATION</p> <ul style="list-style-type: none"> <li>• TWICE A MONTH FROM JANUARY 2021– DECEMBER 2021</li> </ul>	P12,500.00	P300,000.00
			Total: <b>P300,000.00</b>

Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is P300,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis\_lee@tpb.gov.ph** not later than **13 January 2021**, subject to the Terms and Conditions attached herewith, stating the shortest time of delivery, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Thank you very much.

**ELOISA A. ROMERO**

Head, Procurement and General Services Division

Contact Person

**(MISS) GENESIS WEIYN B. LEE**

Contact No.

**0921-702-9239**

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. Mayor's Permit/ License
2. BIR Registration / TIN
3. Company Profile/ Reference
4. PhilGEPs Certificate
5. Notarized Omnibus Sworn Statement