

REQUEST FOR QUOTATION

18 February 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.02.062

PR No. 2.020/ 15-Feb-2021

REQUIREMENTS: RENEWAL OF THE TPB G SUITES ACCOUNTS

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
195	Renewal of the TPB G Suite Accounts for the period 01 April – 31 December 2021		
5	Basic Plan Accounts	P4,150.00	P809,250.00
	Business Standard Plan	P8,150.00	P40,750.00
	<i>*See the attached technical specifications for details*</i>		
			Total: P850,000.00
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is P850,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis_lee@tpb.gov.ph** not later than **24 February 2021 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Thank you very much.



ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person
Contact No.

(MISS) GENESIS WEIYN B. LEE
0921-702-9239

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. DTI/SEC Registration
2. Mayor's Permit/ License 2021
3. BIR Registration / TIN
4. Company Profile/ Reference
5. PhilGEPs Certificate
6. Notarized Omnibus Sworn Statement