

# TECHNICAL SPECIFICATIONS

## TOURISM & TECHNOLOGY FORUM

18-19 March 2021

Manila, Philippines

*(Hybrid Event)*

### EVENT GIVEAWAYS FOR LOCAL DELEGATES, SPEAKERS AND VIPs

*as of 22 February 2021*

#### I. BACKGROUND

The Travel and Tourism Technology Forum (TTF), organized by the Tourism Promotions Board (TPB) Philippines, aims to raise awareness on technological trends and a variety of digital tools to engage travelers at home and encourage them to travel whenever possible. It likewise aims to generate valuable feedback and ideas from industry stakeholders for creating a new direction for smart tourism projects. The TTF will be held in a hybrid format wherein selected speakers and delegates will be present in both live and virtual sessions. The Forum will run a series of informative sessions and open discussions presented by industry experts over a period of two days. Moreover, the forum is expected to be attended by at least 50 onsite delegates and an approximate of 500 online participants. Registration will be offered free to travel and tourism stakeholders.







In view of this, the TPB is in need of a supplier that can supply and facilitate the delivery and shipment of identified giveaways and prizes for the Tourism and Technology Forum.



#### II. SPECIFICATIONS

The specifications of the required event giveaways and prizes are as follows:

##### 1) Event Giveaways for Onsite Delegates, Local Speakers, VIPs and Winners


|          |  |
|----------|--|
| Product  | Incentivized / Customized Travel Kit   |
| Quantity | 70 boxes/sets<br><i><u>Breakdown as follows:</u></i><br>Local Delegates - 50<br>Local Speakers - 9 |

|   | VIPs – 7<br>Gamification winners minor prize (2 for each day) – 4  |  |      |                |   |   |   |  |
|---|--|--|------|----------------|---|---|---|--|
| Specifications  | The incentivized gift box must contain the following: <table border="1" data-bbox="509 375 1380 1875"> <thead> <tr> <th data-bbox="509 375 850 415">ITEM</th> <th data-bbox="850 375 1380 415">SPECIFICATIONS</th> </tr> </thead> <tbody> <tr> <td data-bbox="509 415 850 1108"> <p>1) Collapsible<br/> Chroma Key<br/> Green Screen<br/> Background</p>  <p>* estimated retail price,Php 500-600</p> </td> <td data-bbox="850 415 1380 1108"> <p><u>Features:</u></p> <ul style="list-style-type: none"> <li>○ Special background plates for photography, color saturation, fine quality</li> <li>○ It folds into an easy carrying pouch and can be attached in any type of chair</li> <li>○ Durable and flexible steel spring frame insures easy spreading and closing of visual effect</li> </ul> <p><u>Size:</u></p> <ul style="list-style-type: none"> <li>○ Round<br/>(142 cm x 56 in)</li> </ul> <p><u>Color:</u></p> <ul style="list-style-type: none"> <li>○ Green</li> </ul> <p><u>Material:</u></p> <ul style="list-style-type: none"> <li>○ Polyester</li> </ul> </td> </tr> <tr> <td data-bbox="509 1108 850 1875"> <p>2) 10w Qi Wireless<br/> Charging Pad -<br/> universal<br/> compatibility<br/> (Android &amp; iPhone)</p>  <p>* estimated retail price, Php 800 - 1000</p> </td> <td data-bbox="850 1108 1380 1875"> <p><u>Features:</u></p> <ul style="list-style-type: none"> <li>○ With a high-efficiency chipset providing 10W high-speed charging for Samsung Galaxy, and a 7.5W charging mode to charge iPhone</li> <li>○ Sleep-friendly LED indicator that lets the user know the charging status</li> <li>○ Power Wave transmits charging power directly through protective cases</li> </ul> <p><u>Size:</u></p> <ul style="list-style-type: none"> <li>○ Round Slim<br/>(11.2 mm x 100mm)</li> </ul> <p><u>Color:</u></p> <ul style="list-style-type: none"> <li>○ Black</li> </ul> <p><u>Material:</u></p> <ul style="list-style-type: none"> <li>○ Metal with Multi-Protect safety technology</li> </ul> </td> </tr> </tbody> </table> |  | ITEM | SPECIFICATIONS | <p>1) Collapsible<br/> Chroma Key<br/> Green Screen<br/> Background</p>  <p>* estimated retail price,Php 500-600</p> | <p><u>Features:</u></p> <ul style="list-style-type: none"> <li>○ Special background plates for photography, color saturation, fine quality</li> <li>○ It folds into an easy carrying pouch and can be attached in any type of chair</li> <li>○ Durable and flexible steel spring frame insures easy spreading and closing of visual effect</li> </ul> <p><u>Size:</u></p> <ul style="list-style-type: none"> <li>○ Round<br/>(142 cm x 56 in)</li> </ul> <p><u>Color:</u></p> <ul style="list-style-type: none"> <li>○ Green</li> </ul> <p><u>Material:</u></p> <ul style="list-style-type: none"> <li>○ Polyester</li> </ul> | <p>2) 10w Qi Wireless<br/> Charging Pad -<br/> universal<br/> compatibility<br/> (Android &amp; iPhone)</p>  <p>* estimated retail price, Php 800 - 1000</p> | <p><u>Features:</u></p> <ul style="list-style-type: none"> <li>○ With a high-efficiency chipset providing 10W high-speed charging for Samsung Galaxy, and a 7.5W charging mode to charge iPhone</li> <li>○ Sleep-friendly LED indicator that lets the user know the charging status</li> <li>○ Power Wave transmits charging power directly through protective cases</li> </ul> <p><u>Size:</u></p> <ul style="list-style-type: none"> <li>○ Round Slim<br/>(11.2 mm x 100mm)</li> </ul> <p><u>Color:</u></p> <ul style="list-style-type: none"> <li>○ Black</li> </ul> <p><u>Material:</u></p> <ul style="list-style-type: none"> <li>○ Metal with Multi-Protect safety technology</li> </ul> |
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|  |   |   |
|--|---|---|
|  | <p>3) Portable handheld Travel UV Sterilizer</p>  <p>* estimated retail price, Php 400-500</p>   | <p><u>Features:</u></p> <ul style="list-style-type: none"> <li>○ Lightweight hand-clam shell design saves space and allows for sterilization of the desired area at any time</li> <li>○ Built-in automatic safety switch, the UV lamp is automatically turned off when the rotating sterilization tube is facing up</li> <li>○ Kills up to 99.9% of germs &amp; mites on hard surfaces</li> <li>○ Sanitize without chemicals or irritants</li> </ul> <p><u>Size:</u></p> <ul style="list-style-type: none"> <li>○ Lightweight foldable wand (3.5cm x 2.5cm x 12.5)</li> </ul> <p><u>Color:</u></p> <ul style="list-style-type: none"> <li>○ White</li> </ul> <p><u>Material:</u></p> <ul style="list-style-type: none"> <li>○ UV Led</li> </ul> |
| <p>* The customized box/kit should be able to fit all specify items including the following promotional materials to be provided by TPB:</p> |   |   |
|  | <ul style="list-style-type: none"> <li>○ Bamboo Tumblr (7cm dia. x 24cm h)</li> <li>○ IMFITP Shirt (18 in w x 30 in l)</li> <li>○ IMFITP World Adaptor (6.30cm x 5.80cm x 4.60cm)</li> </ul>  |    |
| <p>Packaging Requirements</p>  | <ul style="list-style-type: none"> <li>● Must be made of high-quality, eco-friendly and sustainable materials</li> <li>● Must include the Event Name (layout to be provided by TPB)</li> <li>● Must be neatly and carefully sealed and tagged with a TPB Compliments Card (layout to be approved by TPB)</li> </ul> |   |

|  |  |
|--|--|
|  | <i>Note: A sample / mock-up must be submitted for quality validation prior to production</i> |
|--|--|

**2) Gamification Major Prize for Onsite and Online Delegates**

|                        |   |
|------------------------|---|
| Product                | Moleskine Smart Writing Set   |
| Quantity               | 2 sets (1 for each day)   |
| Specifications         | <p><u>Features:</u></p> <ul style="list-style-type: none"> <li>○ Seamlessly transfers what is written on the notebook page to device, digitizing analog notes &amp; allowing to notate, share, search, edit, &amp; organize vision. The app is both Android &amp; Apple compatible</li> <li>○ Record audio to sync with notes translation that can be saved in PDF, &amp; upload to Google or Evernote</li> <li>○ One set contains the following: Paper Tablet Smart Notebook, with special paper designed to work with Moleskine Smart Pen, Moleskine Smart Pen, USB cable for smart pen recharging, 1 pen tip ink refill and Volant XS Starter Journal</li> </ul> <p><u>Size:</u></p> <ul style="list-style-type: none"> <li>○ 13x21 cm / 5x8.25 in</li> <li>○</li> </ul> <p><u>Color:</u></p> <ul style="list-style-type: none"> <li>○ Black and Red</li> </ul> <p><u>Sample Photo:</u></p>  <p>*estimated retail price Php 10,000 – 13,000</p> |
| Packaging Requirements | <ul style="list-style-type: none"> <li>● Must be made of high-quality, eco-friendly and sustainable materials</li> <li>● Must include the Event Name (<i>layout to be provided by TPB</i>)</li> </ul>   |

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### III. DELIVERY / SHIPMENT REQUIREMENTS

- TPB will provide the supplier the complete list of recipients (*for winners participated as online delegates, VIPs and local speakers*). Thus, actual address of the recipients will be provided to the winning bidder. Winning bidder is expected to ensure the privacy of the addresses and to be used only for the purpose of delivering/shipping of the event giveaways.
- The supplier must be able to deliver or facilitate the safe delivery of the prizes to the intended recipients locally (*within the Philippines*) within 2 weeks after the event
- All deliveries must bear the FRAGILE sticker/s (*c/o supplier*).
- The supplier must submit to TPB the proof of delivery to all recipients within 15  
upon complete delivery

### IV. TARGET DELIVERY DATE

The complete set of giveaways must be delivered to TPB and inspected **on or before 12 March 2021**.

### V. ELIGIBILITY REQUIREMENTS

Must comply with the legal and technical and other requirements under R.A. 9184 and its Revised Implementing Rules and Regulations.

Documents to be submitted:

- Must have valid SEC, DTI or CDI registration certificate
- Must have valid Mayor's Permit
- Must submit company profile, tax clearance within the last six months preceding the date of BIR submission and valid PhilGEPS registration certificate
- Must submit valid DOT-accreditation certificate

### VI. APPROVED BUDGET

**TWO HUNDRED FORTY-EIGHT THOUSAND PESOS (PHP 248,000.00)**  
inclusive of all applicable taxes.

## **VII. PAYMENT TERMS**

Send bill to the Tourism Promotions Board; Final payment in 30 days upon receipt of invoice, billing and/or other pertinent documents

- Statement of Account / Billing Statement addressed to:

**MARIA ANTHONETTE C. VELASCO - ALLONES**

Chief Operating Officer

Tourism Promotions Board

4/F Legaspi Towers 300, Roxas Blvd., Manila 1100

## **VIII. CONTACT PERSONS**

For particulars, please contact TPB-MICE Organizing Committee:

1. Ms. Raquel Tria  
Acting Head, MICE Department  
Raquel\_tria@tpb.gov.ph
2. Ms. Sherdoll Bayona  
Senior Convention Services Officer, MICE Department  
sherdoll\_bayona@tpv.gob.gov.ph
3. Ms. Natasha Blanquisco  
Convention Services Officer III, MICE Department  
natashia\_blanquisco@tpb.gov.ph