

Request for Quotation

March 8, 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.03.095
PR No. 2.034 & 3.012 / MARCOM Dept.

Requirements : PACKAGING AND DOOR TO DOOR DELIVERY OF POSTER AND COFFEE TABLE BOOKS

Project Title : DISTRIBUTIONS OF POSTER AND COFFEE TABLE BOOKS

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
LOT 1	Packaging and door to door courier delivery of Accommodation Establishments Protocol Posters to Department of Tourism Regional Offices For Lot 1: Item: Poster Actual Weight of box: 13 kgs Dimension of box: 43 cm x 63 cm x 20 cm Weight base of dimension: 16 kgs. Number of box per consignees: 5 Approved Budget for the Contract: Php 120,000.00	120,000.00	120,000.00
LOT 2	Packaging and door to door courier delivery of Coffee Table Book to Department of Tourism Regional Offices For Lot 2: Item: Coffee Table Book Actual Weight of box: 35 kgs Dimension of box: 51 cm x 45 cm x 45 cm Weight base of dimension: 30 kgs. Number of box per consignees: 1 Approved Budget for the Contract: Php 70,000.00	70,000.00	70,000.00

Note: Please submit the break down of your quotation for Lot 1 and Lot 2 separately per box per destinations. (1 Quotation for Lot 1 with breakdown and 1 Quotation for Lot 2 with breakdown)

Destinations for Lot 1 and Lot 2:

- 1) Codillera Administrative Region CAR
- 2) National Capital Region NCR
- 3) North Luzon Region REGION 1
- 4) Cagayan Region REGION 2
- 5) Central Luzon Region REGION 3
- 6) CALABARZON REGION 4-A
- 7) MIMAROPA REGION 4-B
- 8) Bicol Region REGION 5
- 9) Western Visayas Region REGION 6
- 10) Central Visayas Region REGION 7
- 11) Eastern Visayas Region REGION 8
- 12) Zamboanga Peninsula Region REGION 9
- 13) Northern Mindanao Region REGION 10
- 14) Southern Mindanao Region REGION 11
- 15) South Central Mindanao Region REGION 12
- 16) CARAGA Region REGION 13

ANNEX "A" (Form of Annex A attached)

TECHNICAL SPECIFICATIONS	Statement of Compliance Bidders must state here either "Comply" or "Not Comply"
Items will be pick up at TPB office for Complete Packaging and labelling	
All necessary labels and materials should be provided by the winning service provider	
Door to Door Air Freight Delivery Service	
Supplier will pay the amount of items to TPB in case of lost or damages.	
Submit delivery timelines during submission of bid.	

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Notarized Revised Omnibus Sworn Statement