

1 March 2021

### REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

**RFQ No.** **TPB-RFQ 2021.02.077**

**PR No. 2.014**

**Requirements:** **General cleaning of all aircon units**

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
1 lot	<ul style="list-style-type: none"> <li>➤ General cleaning of external surface of evaporator coil and condensing units</li> <li>➤ Gen cleaning of air filters, condensing fan and motor blade, evaporator blower</li> <li>➤ Cleaning of drainage system (de-clogging) using high pressure washer</li> <li>➤ Submit service report and recommendation based on check-up and service quotation on findings (Note: Diagnosis is included)</li> </ul> <p>Breakdown of units:</p> <ul style="list-style-type: none"> <li>• Ceiling cassette type 27 units</li> <li>• Ceiling suspended 1 unit</li> <li>• Floor mounted 3 units</li> <li>• Wall mounted 18 units</li> <li>• Window type 8 units</li> </ul> <p>Note: to ensure reliability of services, supplier must be an authorized service center for at least two (2) to any of the following brand/makers indicated herein: Koppel, Samsung, Daiken, Carrier</p>	<p>2,000.00</p> <p>3,800.00</p> <p>3,500.00</p> <p>1,500.00</p> <p>900.00</p>	<p>54,000.00</p> <p>3,800.00</p> <p>10,500.00</p> <p>27,000.00</p> <p>7,200.00</p>
Terms	30 days from receipt of Invoice		
Delivery	30 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>Php102,500.00</b>

Please submit your legal documents and quotation in your company letterhead duly signed by your authorized representative to email address [nilo\\_abon@tpb.gov.ph](mailto:nilo_abon@tpb.gov.ph) not

later than **05 March 2021 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Thank you very much.



**ELOISA A. ROMERO**

Head, Procurement and General Services Division

Contact person: Nilo Abon

Contact number: 02 8525 -7312 / 8525 – 9318 to 27

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

- a. PhilGEPS Certificate
- b. Mayor's Business Permit 2021
- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN
- e. Company profile
- f. Omnibus Sworn Statement