

## REQUEST FOR QUOTATION

03 March 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

**Quotation No.** TPB-PR.2021.03.088

**PR No.** 2.033 / 25-Jan-2021

**REQUIREMENTS: SERVICE PROVIDER FOR THE CONDUCT OF THE WOMEN'S MONTH CELEBRATION ONLINE FORUM – 2<sup>ND</sup> POSTING**

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	Service Provider for the Conduct of the Women's Month Celebration Online Forum  <b>Event:</b> Women's Month Celebration Online Forum <b>Theme:</b> We Make Change Work for Women <b>Time:</b> 1:00 pm – 5:00pm <b>No. of Participants:</b> 250 pax <b>Date:</b> 19 March 2021 <b>Platform:</b> Zoom  <i>*See the attached Terms of Reference*</i>	P80,000.00	P80,000.00
Terms	30 days upon receipt of invoice		Total: <b>P80,000.00</b>
ABC	Approved Budget for Contract (ABC) is P80,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis\_lee@tpb.gov.ph** not later than **08 March 2021 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Thank you very much.



**ELOISA A. ROMERO**

Head, Procurement and General Services Division

Contact Person

**(MISS) GENESIS WEIYN B. LEE**

Contact No.

**0921-702-9239**

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPS Registration Certificate
2. BIR Registration Certificate
3. Valid Mayor's permit / Business Permit 2021
4. Company Profile
5. Notarized Omnibus Sworn Statement