

REQUEST FOR QUOTATION

15 March 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.03.109

PR No. 3.023/ 08-Mar-2021

REQUIREMENTS: SERVICES OF A TOUR OPERATOR FOR THE SITE VALIDATION OF THE 7TH REGIONAL TRAVEL FAIR (RTF) IN EASTERN VISAYAS

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount
1 LOT	<p>SITE VALIDATION TRIP 3D2N</p> <p>DELIVERABLES:</p> <p>1. Two (2) Air tickets – Philippine Airlines April 16, 2021 Manila-Tacloban PR 2983 Daily 07:00 08:20</p> <p>April 18, 2021 Tacloban- Manila PR 2984 Daily 09:00 10:20</p> <p>2. One (1) Van Airport Transfers and Site Validation in within Leyte and Samar</p> <ul style="list-style-type: none"> • Date: 16-18 April 2021 • Air Conditioned • 10 Seaters at least Toyota Grandia • Inclusive of gasoline, toll fees, parking fee, overtime and meals of the driver <p>3. Hotel Accommodation in Tacloban City</p> <ul style="list-style-type: none"> • Two (2) Single rooms with breakfast (not a quarantine hotel) <p>4. Provision for meals and coordination meetings not exceeding Php10,000.00.</p>	P76,000.00	P76,000.00

	5. Provision of bottled waters during the validation 6. Travel Insurance for two (2) pax		Total: P76,000.00
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is P76,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis_lee@tpb.gov.ph** not later than **19 March 2021 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

1. Mayor's Permit/ License 2021
2. BIR Registration / TIN
3. Company Profile/ Reference
4. PhilGEPs Certificate
5. Notarized Omnibus Sworn Statement
6. DOT Accredited / TPB Member

Thank you very much.

ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

(MISS) GENESIS WEIYN B. LEE

Contact No.

0921-702-9239

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.