

Request for Quotation

16 March 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

Quotation No. **TPB-RFQ 2021-03-110**

PR No. 3.027

Project Title: Travel Bingo Challenge 2021

Requirements: Services of a Tour Operator (Hotel Accommodation)

Unit	Particulars	Unit Cost	Total Cost
	Services of a Tour Operator (Hotel Accommodation) for Travel Bingo Challenge 2021		
	<u>Breakdown of Budget per Region</u>		
	Region I		
2 Rooms	a. Ilocos Norte – 2 rooms (2N)	PhP7,000.00	PhP28,000.00
2 Rooms	b. Ilocos Sur – 2 rooms (1N)	PhP7,000.00	PhP14,000.00
	Region I		
1 Room	a. Batanes – 1 room (3D/2N)	PhP40,000.00	PhP80,000.00
	Region III		
3 Rooms	a. Bataan property – 3 rooms (3D/2N)	PhP10,000.00	PhP60,000.00
	Region IV – A		
4 Rooms	a. Tagaytay – 4 rooms (3D/2N)	PhP10,000.00	PhP80,000.00
	Region IV – B		
3 Rooms	a. Puerto Princesa – 3 rooms (3D/2N)	PhP10,000.00	PhP60,000.00
	Region V		
3 Rooms	a. Bicol Hotel – 3 rooms (4D/3N)	PhP7,000.00	PhP63,000.00
	Region VI		
5 Rooms	a. Boracay – 5 rooms (3D/2N)	PhP10,000.00	PhP100,000.00
	Region VII		
3 Rooms	a. Bohol – 3 rooms (3D/2N)	PhP10,000.00	PhP60,000.00
	Region VIII		
3 Rooms	a. Leyte Hotel – 3 rooms (3D/2N)	PhP7,000.00	PhP42,000.00
	Region IX		
3 Rooms	a. Zamboanga Hotel – 3 rooms (3D/2N)	PhP7,000.00	PhP42,000.00

<u>Breakdown of Budget per Region</u>																												
3 Rooms	Region X a. Dahikayan – 3 rooms (3D/2N)	PhP7,000.00	PhP42,000.00																									
3 Rooms	Region XI a. Pearl Farm Resort – 3 rooms (3D/2N)	PhP15,000.00	PhP90,000.00																									
3 Rooms	Region XII a. South Cotabato Hotel/Resort – 3 rooms (3D/2N)	PhP9,000.00	PhP54,000.00																									
5 Rooms	Region XIII a. Siargao –5 rooms (3D/2N)	PhP11,250.00	PhP112,250.00																									
3 Rooms	Region CAR a. Baguio – 3 rooms (3D/2N)	PhP11,666.67	PhP70,000.00																									
<u>Terms of Reference</u>																												
Background:																												
<p>Digital technology is re-shaping the entire marketing mix. In terms of game-based marketing, the product is known as “virtual experiential marketing.” Adapting to smart destination marketing, the Tourism Promotions Board (TPB) considers Travel Bingo Challenge as an interactive game-based tourism marketing tool. The primary motivation to play a tourism game is to gain practical information about the destination and socialize with other people. This activity will reflect a mixture of tourist needs and motivations. Players will start with basic information seeking, but they will seek more challenging and achieving elements that reflect some of the gameplay’s intrinsic motivation when they get to experience the game.</p> <p>TPB provides hotel accommodation vouchers to be claimed by winners of the game relative to the interactive game-based activity.</p>																												
Target:																												
<p>Provision of twenty-six (26) twin sharing accommodation for the Travel Bingo Challenge winners in Luzon, Visayas, and Mindanao as identified by TPB.</p>																												
Scope of Services:																												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Region</th> <th style="text-align: center;">No. of Rooms</th> <th style="text-align: center;">No. of Pax</th> <th style="text-align: center;">Duration</th> <th style="text-align: center;">Budget</th> </tr> </thead> <tbody> <tr> <td>Region I</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>a. Ilocos Norte</td> <td style="text-align: center;">2</td> <td style="text-align: center;">4</td> <td style="text-align: center;">2 Nights</td> <td style="text-align: right;">PhP14,000.00</td> </tr> <tr> <td>b. Ilocos Sur</td> <td style="text-align: center;">2</td> <td style="text-align: center;">4</td> <td style="text-align: center;">1 Night</td> <td style="text-align: right;">28,000.00</td> </tr> <tr> <td>Region II (Batanes)</td> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3D/2N</td> <td style="text-align: right;">80,000.00</td> </tr> </tbody> </table>				Region	No. of Rooms	No. of Pax	Duration	Budget	Region I					a. Ilocos Norte	2	4	2 Nights	PhP14,000.00	b. Ilocos Sur	2	4	1 Night	28,000.00	Region II (Batanes)	1	2	3D/2N	80,000.00
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a. Ilocos Norte	2	4	2 Nights	PhP14,000.00																								
b. Ilocos Sur	2	4	1 Night	28,000.00																								
Region II (Batanes)	1	2	3D/2N	80,000.00																								

Region	No. of Rooms	No. of Pax	Duration	Budget
Region III (Bataan)	3	6	3D/2N	60,000.00
Region IV-A (Tagaytay)	4	8	3D/2N	80,000.00
Region IV-B (Puerto Princesa)	3	6	3D/2N	60,000.00
Region V (Bicol)	3	6	4D/3N	63,000.00
Region VI (Boracay)	5	10	3D/2N	100,000.00
Region VII (Bohol)	3	6	3D/2N	60,000.00
Region VIII (Leyte)	3	6	3D/2N	42,000.00
Region IX (Zamboanga)	3	6	3D/2N	42,000.00
Region X (Dahikayan)	3	6	3D/2N	42,000.00
Region XI (Pearl Farm Resort)	3	6	3D/2N	90,000.00
Region XII (South Cotabato Hotel/Resort)	3	6	3D/2N	54,000.00
Region XIII (Siargao)	5	10	3D/2N	112,500.00
Region CAR (Baguio)	3	6	3D/2N	70,000.00

Note:

	<ol style="list-style-type: none"> 1. Accommodation includes complimentary daily breakfast per person. 2. Provision of basic toiletries and bottled water inside the room 3. Twin sharing air-conditioned accommodation 4. Inclusive of all applicable taxes and fees <p>Eligibility Requirements:</p> <ol style="list-style-type: none"> 1. Certificate of Department of Tourism (DOT) Accreditation as Tourism Establishment. 2. Department of Tourism (DOT) Certificate of Authority to Operate (DOT COA), stating the establishment is compliant with the Health and Safety Guidelines Protocols set by the Local Government Unit and the Regional DOT Office. 3. Registration certificate from Securities and Exchange Commission (SEC) or Department of Trade and Industry (DTI) Business name <p>Approved Budget for the Contract (ABC):</p> <p>The Approved Budget for the Contract is NINE HUNDRED NINETY-SEVEN THOUSAND FIVE HUNDRED PESOS ONLY (PHP 997,500.00), inclusive of all applicable fees and taxes. The financial proposal should be broken down per region as mentioned above. The winning bid shall be determined based on the quality of the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above-mentioned approved budget. The deadline for submission of bids should be at a time and place specified in the request for quotation (RFQ).</p> <p>Terms of Payment:</p> <p>Send the bill to the Tourism Promotions Board after the completion of services.</p> <p style="text-align: center;">*** Nothing Follows ***</p>		
Terms	30 days upon receipt of invoice.		
Delivery	March (or upon receipt of the approved Notice to Proceed) to January 2022 (10 months)		
ABC	PhP997,500.00 inclusive of all applicable charges and taxes		

The last day for submission of **quotation** is not later than 03:00 p.m. on **22 March 2021, thru e-mail at farhan_ambiong@tpb.gov.ph** for the advance copy of the bid documents and the original copy to the address provided below, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila. Please address your quotation to the undersigned.

Thank you very much.

ELOISA A. ROMERO
Administrative Officer V
Procurement and General Services Division

Contact Person **FARHAN M. AMBIONG**
Contact No 8 525-9318local 268

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. *Business or Mayor`s Permit/Certification (as of 2021)*
2. *Annual Income Tax Return (latest)*
3. *Company Profile/Curriculum Vitae (latest and updated)*
4. *PhilGEPS Certificate/Membership (latest)*
5. *Notarized Omnibus Sworn Statement(provided below)*

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____,
Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED
REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]