

## SERVICES OF A TOUR OPERATOR

### TECHNICAL SPECIFICATIONS

360° VR Experiential Regional Tours

26 March to 10 April 2021

Ilocos Norte-Ilocos Sur-La Union and Pangasinan

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#### I. BACKGROUND

The recent Coronavirus outbreak has resulted in the world largely coming to a halt, immobilizing the tourism industry almost completely. Travel restrictions and social distancing continue to be enforced across the world for the conceivable future, travel-related businesses such as airlines, cruise lines, hotels, restaurants, and museums have ceased operations. With many people confined to their homes and travel and tourism businesses closed, people have turned to the next best alternative- virtual tourism.

Virtual tourism is essentially a hybrid concept- it combines both the notions of virtual reality and tourism. In essence, virtual tourism facilitates a tourism experience, without actually having to travel anywhere. It takes many different forms and comes in varying degrees of technological capability. In its simplest form, virtual tourism may comprise of a video of a tourism destination. The 'tourist' watches the video, utilizing their hearing and sight senses.

The Tourism Promotions Board (TPB) Philippines is in need of the services of a tour operator for the regional shoot of the 360° VR Experiential Regional Tours in the provinces of Region I (La Union, Pangasinan, Ilocos Norte and Ilocos Sur)

#### II. SPECIFIC REQUIREMENTS

##### A. Accommodation in Ilocos Norte 6D/5N

- Provide hotel accommodation (*twin sharing*) inclusive of *daily breakfast* on the following dates:

Inclusive Dates	Hotel must be located within	No. of Nights	No. of Rooms	No. of Room Nights
26-28 March 2021	Pagudpod, Ilocos Norte	2	4	8
28-29 March 2021	Laoag City, Ilocos Norte	1	4	4
29-30 March 2021	Paoay, Ilocos Norte	1	4	4
30-31 March 2021	Currimaos, Ilocos Norte	1	4	4
<b>Total No. of Room Nights</b>				<b>20</b>

- Must be located in Pagudpod, Ilocos Norte such as King Fisher Resort; in Laoag City, Ilocos Norte such as Java Hotel; in Paoay, Ilocos Norte, such as Hotel Belagio; in Curriamao, Ilocos Norte such as Sitio Remedios and the like
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Must be TPB member, if applicable
- The total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- The hotel should have the provision of care kit during the inclusive stay dates

**B. Accommodation in Ilocos Sur 3D/2N**

- Provide hotel accommodation (twin sharing) inclusive of *daily breakfast* on the following dates:

Inclusive Dates	Hotel must be located within	No. of Nights	No. of Rooms	No. of Room Nights
31 March-02 April 2021	Vigan City, Ilocos Sur	2	4	8
<b>Total No. of Room Nights</b>				8

- Must be located within Vigan City, Ilocos Sur such as Hotel Luna or the like
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Must be TPB Member, if applicable
- The total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- The hotel should have the provision of care kit during the inclusive stay dates

**C. Accommodation in La Union 4D/3N**

- Provide hotel accommodation (twin sharing) inclusive of *daily breakfast* on the following dates:

Inclusive Dates	Hotel must be located within	No. of Nights	No. of Rooms	No. of Room Nights
02-05 April 2021	San Juan, La Union	3	4	12
<b>Total No. of Room Nights</b>				12

- Located within San Juan, La Union such as Awesome Hotel, San Juan Surf Resort, Kahuna Resort or the like
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Must be TPB Member, if applicable

- The total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- The hotel should have the provision of care kit during the inclusive stay dates

D. **Accommodation in Pangasinan 6D/5N**

- Provide hotel accommodation inclusive of *breakfast* on the following dates:

Inclusive Dates	Hotel must be located within	No. of Nights	No. of Rooms	No. of Room Nights
05-06 April 2021	Bolinao, Pangasinan	1	4	4
06-07 April 2021	Alaminos, Pangasinan	1	4	4
07-08 April 2021	Dasol, Pangasinan	1	4	4
08-09 April 2021	Lingayen, Pangasinan	1	4	4
09-10 April 2021	Balungao, Pangasinan	1	4	4
<b>Total No. of Room Nights</b>				20

- Located within Bolinao, Pangasinan such as: Puerto del Sol or Punta Riviera or the like; in Alaminos, Pangasinan such as Rustic Crown Hotel or the like; in Dasol, Pangasinan such as Sirom Beach House or the like; in Lingayen, Pangasinan such as El Puerto Marina or the like; in Balungao, Pangasinan such as Balungao Hill Top or the like
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Must be TPB Member, if applicable
- The total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- Hotel should have the provision of care kit during the inclusive stay dates

E. **Transportation**

Inclusive Dates	No. of Unit	Route
26 March 2021	1	San Fernando, La Union to Laoag Airport; Within Ilocos Norte
27 March 2021	1	Within Ilocos Norte
28 March 2021	1	Within Ilocos Norte
29 March 2021	1	Within Ilocos Norte
30 March 2021	1	Within Ilocos Norte
31 March 2021	1	Within Ilocos Norte to and within Ilocos Sur
	+1	Within Ilocos Norte –LAO drop off

01 April 2021	1	Within Ilocos Sur
02 April 2021	1	Within Ilocos Sur to and within La Union
03 April 2021	1	Within La Union
04 April 2021	1	Within La Union
05 April 2021	1	Within La Union to and within Pangasinan
06 April 2021	1	Within Pangasinan
07 April 2021	1	Within Pangasinan
08 April 2021	1	Within Pangasinan
09 April 2021	1	Within Pangasinan
10 April 2021	1	Within Pangasinan to Manila (with drop offs)
	+1	Within Pangasinan to San Fernando, La Union (with drop offs)

- Uniformed, presentable and trained drivers
- Van unit year model must be at least 2016 or not more than 5-years old; all maintenance cost, gasoline, lubricant, other consumable cost and other related expenses will be covered by the tour operator, including payment of toll fees and parking fees. Should the van develop any mechanical fault in transit, the tour operator must find a replacement within one-hour.
- Minimum engine displacement at least 2.5 to 3.5L
- Van adequate to transport 6 persons with luggage and driver
- Equipped with climate control or air-conditioning
- Vehicles maintained in accordance with Philippine laws on technical safety requirements of vehicles
- Equipped with safety belts for all seats
- Be at all times clean and tidy when arriving to pick up the passengers
- Regularly checked for roadworthiness and safety
- Maximum use of 15 hours per day inclusive of overtime and driver's fee and overtime
- Includes third-party liability insurance
- DOT-accredited tourist transportation
- Cover all expenses to include driver's fee as well as his food, RT-PCR (Covid 19) tests/border antigen tests, accommodation, PPEs and other miscellaneous fees
- Comply with IATF protocols/ guidelines on safety, capacity and coverage; daily disinfection of vehicle
- With daily provision of wet tissues, alcohol, mineral water, mint
- First Aid kit on board
- Provision of umbrella on board
- Equipped with GPS (Waze, Google Maps or the like)
- Driver must be knowledgeable of the areas and provinces of Region 1
- Itinerary to be sent (subject to change without prior notice)

F. **Ground Fees (Tours, land and water activities, entrance fees, boat rides, jeepney rental, tour guides and other miscellaneous fees) for not more than 6 pax**

- **Ilocos Norte activities include but not limited to:** kite surfing, wind surfing, paddle boating, Paoay Sand Dunes 4x4 wheel drive, sand surfing, Boat ride to Badoc, diving fees and equipment, snorkeling fees and equipment, environmental fees, museum entrance fees, cooking demo expenses, tour guides, entrance fees
- **Ilocos Sur activities include but not limited to:** Calesa rental, boat rentals, environmental fees, museum entrance fees, cooking demo expenses, tour guides, entrance fees
- **La Union activities include but not limited to:** Bamboo rafts, jeepney rental for Tangadan Falls, environmental fees, museum entrance fees, cooking demo expenses, surfing and skim board rentals, grape picking, tour guides, entrance fees
- **Pangasinan activities include but not limited to:** Boat rentals and fees, entrance fees, environmental fees, tour guides fees, Hundred Islands National Park fees and water activities, activities in Balungao Hill Top Adventures, museum fees
- Secured sponsorships or discounted rates should be deducted from the total expense
- Total cost of ground fees should be based on actual expenses
- Provision of incidental and/or miscellaneous fees as need arise amounting to Php 20,000.00 (such as sampling of delicacies, porter fees, environmental fees, etc.)

**G. Border Antigen Tests and/or RT-PCR tests**

Upon arrival in Laoag (DOT)	2 pax
Upon arrival at LAO Airport (TPB)	2 pax
Badoc Border (DOT & TPB)	4 pax
Tagudin Border (DOT & TPB)	4 pax
La Union –Pangasinan (DOT & TPB)	4 pax

- Secured sponsorships or discounted rates should be deducted from the total expense
- Total cost of ground fees should be based on actual expenses

**H. Air Tickets with Full/ Comprehensive Travel and COVID Insurance**

MNL-LAO (one-way plane ticket)	<ul style="list-style-type: none"> <li>● Regular Economy</li> <li>● For 2 pax</li> <li>● With 20 Kg baggage allowance each</li> <li>● Rebookable/refundable</li> <li>● With full and comprehensive Travel and COVID insurance</li> </ul>
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#### **IV. ADDITIONAL TECHNICAL ELIGIBILITY REQUIREMENTS**

- Must be legally registered tour operator company under Philippine laws for 5 years;
- Must have previously completed a minimum of 3 projects for the past 5 years' in providing/ servicing tour operations for National Government Agencies (NGAs), Local Government Units (LGUs) and/or Private Agencies, institutions or Organizations
- Must be DOT-accredited tourism establishment
- Must be TPB Member
- Must be a local tour operator from Region-1 (Ilocos Region)

#### **V. APPROVED BUDGET FOR THE CONTRACT (ABC)**

The ABC is **FIVE HUNDRED NINETY-SIX THOUSAND PESOS ONLY (₱596,000.00)** inclusive of applicable taxes and fees.

#### **VI. TERMS OF PAYMENT**

Payment will be on send-bill arrangement. Full payment upon completion of the requirements stipulated in the technical specifications.

#### **VII. CONTACT PERSON**

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