

REQUEST FOR EXPRESSION OF INTEREST FOR (REI NO. 2021 – 005)

Services of an I.C.T. Company to provide an integrated web-based solution for Procurement and Asset Management System (PAMS)

1. The **Tourism Promotions Board**, through the **2021 Approved Corporate Operating Budget¹** intends to apply the sum of **Nine Million Eight Hundred Thousand Pesos Only (PhP9,800,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Services of an I.C.T. Company to provide an integrated web-based solution for Procurement and Asset Management System (PAMS)**. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The **Tourism Promotions Board** now calls for the submission of eligibility documents for **Services of an I.C.T. Company to provide an integrated web-based solution for Procurement and Asset Management System (PAMS)²**. Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before **15 April 2021 at 09:30 A.M., send to bac_sec@tpb.gov.ph**. The opening of the eligibility documents is on **15 April 2021 via Zoom virtual platform**. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Interested bidders may obtain further information from the **BAC Secretariat** of the **Tourism Promotions Board** through emails **bac_sec@tpb.gov.ph** and/or **farhan_ambiong@tpb.gov.ph** and inspect the Bidding Documents during office hours from **08:00 A.M. – 05:00 P.M.**
4. A complete set of Bidding Documents may be acquired by interested Bidders on **7 April – 3 May 2021**, send your request to **bac_sec@tpb.gov.ph** and/or **farhan_ambiong@tpb.gov.ph** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos Only (PhP10,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

¹ In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of GOCCs, GFIs, and SUCs, the Corporate Budget for the contract approved by the governing Boards; in the case of LGUs, the Budget for the contract approved by the respective Sanggunian. (Section 5(a), R.A. 9184)

² A brief description of the terms of reference of the Consulting Service should be provided, including outputs/deliverables, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of **five (5)**³ **prospective bidders** who will be entitled to submit bids.
6. The criteria and rating system for short listing are:

PARTICULARS		RATING
I. APPLICABLE EXPERIENCE OF THE FIRM		50%
A.	Must be duly-registered with the SEC for at least ten (10) years in the ICT business	20%
	<i>With more than 10 years of experience (20%)</i>	
	<i>With 10 years of experience (15%)</i>	
	<i>With less than 10 years of experience (0% - disqualified)</i>	
B.	Directly employing programmers/ developers and database administrators	5%
C.	Must have implemented within the past ten (10) years a similar program/solution used by at least 3 government offices / entity which should be verifiable by the TPB	25%
	<i>Have implemented more than 3 similar government projects with at least one (1) GOCC – (25%)</i>	
	<i>Have implemented more than 3 similar government projects – (20%)</i>	
	<i>Have implemented 3 similar government projects and similar projects for private companies – (15%)</i>	
	<i>Have implemented 3 similar government projects – (10%)</i>	
II. QUALIFICATION OF PERSONNEL WHO MAY BE ASSIGNED TO THE JOB		40%
<i>Note: Bidder to submit CV using TPF 6 Form which need not be notarized</i>		
	<i>Project Manager has more than five (5) years of technical experience in the ICT industry and the two (2) analysts and two (2) programmers have more than three (3) years of technical experience in the ICT industry – (40%)</i>	
	<i>Project Manager has exactly five (5) years of technical experience in the ICT industry and/or the two (2) analysts and two (2) programmers have exactly or more than three (3) years of technical experience in the ICT industry –(35%)</i>	
	<i>Project Manager has exactly five (5) years of technical experience in the ICT industry and/or the two (2) analysts and two (2) programmers have exactly three (3) years of technical experience in the ICT industry – (30%)</i>	
III. CURRENT WORKLOAD RELATIVE TO CAPACITY		10%

³For World Bank financed contract, the short list should be six (6) Consultants.

	<i>With a ratio of 1:5 ongoing project vs direct employees or better – (10%)</i>	
	<i>With more than one ongoing projects for every 5 direct employees – (5%)</i>	
	TOTAL	100%
Criteria		Percentage Weight
Total		100%
Factor Rating		
Applicable Experience of the Firm		___ * (.50) =
Qualification of Personnel who may be assigned to the job		___ * (.40) =
Current Workload relative to Capacity		___ * (.10) =

Passing Rate: **80%**

Shortlisted bidders may be invited to present their Plan, Approach and Methodology for the Project. Each bidder is given a **30 minutes** to present excluding the Question and Answer stage.

- Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

- The Procuring Entity shall evaluate bids using the **Quality – Cost Based Evaluation/Selection (QCBE/QCBS)**. The **Tourism Promotions Board** shall indicate the weights to be allocated for the Technical and Financial Proposals]. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
- The contract shall be completed on the below provided **Schedule of Requirements – to commence from the date of acceptance and receipt of the approved Notice to Proceed (NTP)**, with details as follows:

Accomplishments	Percentage Weight
	100%
Upon submission to and approval of TPB of the Project Implementation Plan	15%
Upon submission to and approval of TPB of the System Analysis and Design Document (including flow charts, wireframes, all forms/output reports, requirements traceability matrix, etc.	25%

Upon Completion of Development and Turn-Over for System Testing, and sign-off of User Acceptance Testing	40%
Upon System GO-LIVE, submission of source code, completion of user training and Project Sign-Off	10%
Retention up to end of warranty	10%

10. The **Tourism Promotions Board** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

Eloisa A. Romero/Farhan M. Ambiong
BAC Secretariat, Tourism Promotions Board
4th Floor Legaspi Towers 300, Roxas Boulevard, Manila
Tel. No. (8) 525-9318 local 268
E-mail: bac_sec@tpb.gov.ph/farhan_ambiong@tpb.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.philgeps.gov.ph or www.tpb.gov.ph

7 April 2021


ATTY. VENANCIO C. MANUEL III
 Chairperson 
 Bids and Awards Committee