

REQUEST FOR QUOTATION

30 April 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.04.164

PR No. 4.029 / 29-Apr-2021

REQUIREMENTS: SERVICES OF A TOURIST TRANSPORT OPERATOR FOR THE SITE INSPECTION OF PATA ATCM 2021

Quantity	Particulars	Estimated Unit Price	Estimated Total Amount									
LOT 1	<p>SERVICES OF A TOURIST TRANSPORT OPERATOR</p> <p>Site Inspection for the Virtual PATA ATCM 2021 11-12 May 2021 Clark, Pampanga</p> <p>SCOPE OF SERVICES A. Transportation 1. Provide one (1) unit of air-conditioned van</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Departure from Manila</td> <td style="width: 30%;">11 May 2021, 7:00 AM</td> <td style="width: 40%;">Three (3) passengers + luggage (from Manila to destination)</td> </tr> <tr> <td>Destination</td> <td>Pampanga - Clark and nearby areas</td> <td></td> </tr> <tr> <td>Departure from Clark</td> <td>12 May 2021, 1:00 PM</td> <td>Three passengers + luggage (from destination to residence of the passengers: Mandaluyong City, Pasay City and Tanza, Cavite)</td> </tr> </table>	Departure from Manila	11 May 2021, 7:00 AM	Three (3) passengers + luggage (from Manila to destination)	Destination	Pampanga - Clark and nearby areas		Departure from Clark	12 May 2021, 1:00 PM	Three passengers + luggage (from destination to residence of the passengers: Mandaluyong City, Pasay City and Tanza, Cavite)	P34,000.00	P34,000.00
Departure from Manila	11 May 2021, 7:00 AM	Three (3) passengers + luggage (from Manila to destination)										
Destination	Pampanga - Clark and nearby areas											
Departure from Clark	12 May 2021, 1:00 PM	Three passengers + luggage (from destination to residence of the passengers: Mandaluyong City, Pasay City and Tanza, Cavite)										

	<p>OTHER REQUIREMENTS:</p> <ul style="list-style-type: none"> • Van unit year model must be at least 2016 or not more than 5-years old; all maintenance cost, gasoline, lubricant, other consumable cost and other related expenses will be covered by the tourist transport operator, including payment of toll fees and parking fees. Should the van develop any mechanical fault in transit, the tourist transport operator must find a replacement within one-hour. • Van is maintained in accordance with Philippine laws on technical safety requirements of vehicles • Includes third-party liability insurance • Equipped with safety belts for all seats • Regularly checked for roadworthiness and safety • Equipped with GPS or Waze • Driver should have strong navigation skills • Driver must have tested negative in the RT-PCR test • Must have uniformed, presentable and trained driver • Comply with IATF protocols/ guidelines on safety, capacity and coverage; daily disinfection of vehicle • Must be kept clean and tidy throughout the travel • Maximum use of 12 hours per day inclusive of overtime and driver's fee and overtime • Cover all expenses to include driver's fee as well as his food, RT-PCR (Covid 19) tests/border antigen tests, accommodation, PPEs and other miscellaneous fees • With first aid kit on board including dry and wet tissues, alcohol, mineral water, mint • Provision of umbrella on board • Itinerary to be sent (subject to change without prior notice) <p><i>*See the attached Terms of Reference and Itinerary*</i></p>		<p>Total: P34,000.00</p>
Terms	30 days upon receipt of invoice		
ABC	Approved Budget for Contract (ABC) is P34,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents thru email at **genesis_lee@tpb.gov.ph** not later than **06 May 2021 on or before 1700H**, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Thank you very much.



ELOISA A. ROMERO

Head, Procurement and General Services Division

Contact Person

(MISS) GENESIS WEIYN B. LEE

Contact No.

0921-702-9239

Note: **All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. PhilGEPS Registration Certificate
2. BIR Registration Certificate
3. DTI/SEC Registration Certificate
4. Valid Mayor's permit / Business Permit 2021
5. Company Profile
6. DOT Accredited