

Request for Quotation

5 April 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

Quotation No. **TPB-RFQ 2021-04-129**

PR No. 3.045

Project Title: 360° VR Experiential Regional Tour in Palawan and Romblon

Requirements: Services of a Tour Operator

Unit	Particulars	Unit Cost	Total Cost
Lot 1	<p style="text-align: center;">Services of a Tour Operator for the implementation of 360° VR Experiential Regional Tour in Palawan and Romblon</p> <p>➤ PALAWAN</p>		<p>PhP291,700.00</p>
Lot 2	<p>➤ ROMBLON</p>		<p>PhP215,400.00</p>
<p>Background:</p> <p>The recent Coronavirus outbreak has resulted in the world largely coming to a halt, immobilizing the tourism industry almost completely. Travel restrictions and social distancing continue to be enforced across the world for the conceivable future, travel-related businesses such as airlines, cruise lines, hotels, restaurants, and museums have ceased operations. With many people confined to their homes and travel and tourism businesses closed, people have turned to the next best alternative- virtual tourism.</p> <p>Virtual tourism is essentially a hybrid concept- it combines both the notions of virtual reality and tourism. In essence, virtual tourism facilitates a tourism experience, without actually having to travel anywhere. It takes many different forms and comes in varying degrees of technological capability. In its simplest form, virtual tourism may comprise of a video of a tourism destination. The 'tourist' watches the video, utilizing their hearing and sight senses.</p> <p>The Tourism Promotions Board (TPB) Philippines is in need of the services of a tour operator for the regional shoot of the 360° VR Experiential Regional Tours in the provinces of Region I (La Union, Pangasinan, Ilocos Norte and Ilocos Sur)</p> <p>Specific Requirements:</p> <p>Lot 1 - Palawan</p>			

Accommodation in Coron (2N/3D)

- Provide hotel accommodation (**twin sharing**) inclusive of **daily breakfast** on the following dates:

	Hotel must be located within	Number of Rooms
Check in date: 24 April 2021	Coron, Palawan	1
25 April 2021		1
Check out date: 26 April 2021		0
Total Room Nights		2

- Must be located in Coron, Palawan
- Dates are subject to change
- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Must be TPB member
- Total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.
- Itinerary to be sent (subject to change without prior notice)

Accommodation in El Nido (2N/3D)

- Provide hotel accommodation (**twin sharing**) inclusive of **daily breakfast** on the following dates:

	Hotel must be located within	Number of Rooms
Check in date: 26 April 2021	El Nido	2
27 April 2021		2
Check out date: 28 April 2021		0
Total Room Nights		4

- Must be located in El Nido, Palawan
- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Must be a TPB Member
- Total cost of accommodation should be based on actual room expenses

- Secured sponsorships or discounted rates should be deducted from the total expenses
- Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.
- Itinerary to be sent (subject to change without prior notice)

Accommodation in San Vicente (2N/3D)

- Provide hotel accommodation (**twin sharing**) inclusive of **daily breakfast** on the following dates:

Dates	Hotel must be located within	Number of Rooms
Check in date: 28 April 2021	San Vicente	2
29 April 2021		2
Check out date: 30 April 2021		0
Total Room Nights		4

- Must be located within San Vicente, Palawan
- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Total cost of accommodation should be based on actual room expense
- Secured sponsorships or discounted rates should be deducted from the total expense
- Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.
- Itinerary to be sent (subject to change without prior notice)

Accommodation in Puerto Princesa (4N/5D)

- Provide hotel accommodation (**twin sharing**) inclusive of **daily breakfast** on the following dates:

Dates	Hotel must be located within	Number of Rooms
Check in date: 01 May 2021	Puerto Princesa	1
02 May 2021		1
03 May 2021		1
04 May 2021		1
Check out date: 04 May 2021		0
Total Room Nights		4

- Must be located within Puerto Princesa City, Palawan=
- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Must be TPB Member
- Total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.
- Itinerary to be sent (subject to change without prior notice)

Accommodation in Manila (5N/6D)

- Provide hotel accommodation (*twin sharing*) inclusive of *daily breakfast, lunch and dinner* on the following dates:

Dates	Hotel must be located within	Number of Rooms
Check in date: 04 May 2021	Manila	1
05 May 2021		1
06 May 2021		1
07 May 2021		1
08 April 2021		1
Check out date: 09 May 2021		0
Total Room Nights		5

- Located within Manila and Pasay
- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Accommodation establishment must be a DOT-DOH-BOQ Accredited Quarantine Hotels
- Provide free transportation from airport to hotel and from hotel to residence
- Must be TPB Member
- Total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.
- Itinerary to be sent (subject to change without prior notice)

Air Transportation

Date	Route	Number of Passengers
24 April 2021	Manila – Busuanga (Coron) PR2961 ETD 0700H ETA 0820H or DG6043 ETD 1025H ETA 1145H	1
04 May 2021	PPS – Manila PR2786 ETD 1535H ETA1655H	1

- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Convertible to a travel voucher valid for 1 year and extendable for another 1 year
- 20 kilograms' baggage allowance plus 32 kilograms' extra baggage allowance (Manila-Busuanga), which will be based on actual cost
- Travel Insurance with COVID-19 coverage, if applicable
- Itinerary to be sent (subject to change without prior notice)

Water Transportation

Date	Route	Number of Passengers
26 April 2021	Coron – El Nido Montenegro Fast Ferry ETD1200H ETA1530H	1

- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Convertible to a travel voucher valid for 1 year and extendable for another 1 year
- Travel Insurance
- Terminal Fee
- Other charges, if applicable
- Itinerary to be sent (subject to change without prior notice)

Land Transportation

Date	Route	Number of Units
24 April 2021	Coron/ Busuanga	1
25 April 2021	Coron/Busuanga	1
26 April 2021	Coron	1
26 April 2021	El Nido	1
27 April 2021	El Nido	1
28 April 2021	El Nido – Taytay - San Vicente	1
29 April 2021	San Vicente	1
30 April 2021	San Vicente – PPS (Sabang)	1
01 May 2021	PPS	1
02 May 2021	PPS	1
03 May 2021	PPS	1
04 May 2021	PPS	1

- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Uniformed, presentable and trained drivers
- Van unit year model must be at least 2016 or not more than 5-years old; all maintenance cost, gasoline, lubricant, other consumable cost and other related expenses will be covered by the tour operator, including payment of toll fees and parking fees. Should the van develop any mechanical fault in transit, the tour operator must find a replacement within one-hour.
- Minimum engine displacement at least 2.5 to 3.5L
- Van adequate to transport 4 – 6 persons with luggage and driver
- Equipped with climate control or air-conditioning
- With universal van sliding windows
- Vehicles maintained in accordance with Philippine laws on technical safety requirements of vehicles
- Equipped with safety belts for all seats
- Be at all times clean and tidy when arriving to pick up the passengers
- Regularly checked for roadworthiness and safety
- Maximum use of 15 hours per day inclusive of overtime and driver's fee and overtime
- Includes third-party liability insurance
- Cover all expenses to include driver's fee as well as his food, RT-PCR (Covid 19) tests/border antigen tests, accommodation, PPEs and other miscellaneous fees
- Comply with IATF protocols/ guidelines on safety, capacity and coverage; daily disinfection of vehicle
- With daily provision of wet tissues, alcohol, mineral water, mint
- First Aid kit on board
- Provision of umbrella on board
- Equipped with GPS or Waze
- Driver should have strong navigation skills
- Itinerary to be sent (subject to change without prior notice)

Ground Fees (Tours, land and water activities, entrance fees, boat rides, tour guides and other miscellaneous fees)

Date	Ground Fees	Number of Units/Pax
24 April 2021	Boat Hire - Calauit	1
	Entrance Fee – Calauit Island National Park	2
	Tour Guide Fee	1
25 April 2021	Boat Hire - Coron	1
	Entrance Fee – Coron Islands	2
	Environmental Fee	2
	Tour Guide Fee	1
27 April 2021	Boat Hire – El Nido	1
	Environmental Fee –El Nido	2

	Lagoon Fee	2
	Tour Guide Fee	1
28 April 2021	Entrance Fee – Fuerza de Sta. Isabel	2
	Tour Guide Fee	1
29 April 2021	Boat Hire – San Vicente	1
	Tour Guide Fee	1
30 April 2021	Entrance Fee - PPSRNP	2
	Entrance Fee – Ugong Rock	2
	Entrance Fee – 100 Caves	2
	Entrance Fee – Mangrove Paddle	2
	Tour Guide Fee	1
01 May 2021	Boat Hire – Honda Bay	1
	Entrance Fee – Honda Bay	2
	Tour Guide	1

- Rebookable and/or refundable
- Secured sponsorships or discounted rates should be deducted from the total expense
- Total cost of ground fees should be based on actual expenses
- Itinerary to be sent (subject to change without prior notice)

Antigen Tests and/or RT-PCR tests and Travel/COVID Insurance

Before Leaving Manila	1 pax
Upon Arrival at El Nido Port	2 pax
Before Leaving Palawan	2 pax
Before Leaving Quarantine Facility	1 pax
Travel Insurance with Covid-19 coverage, if applicable	1 pax

- DOH-Accredited COVID-19 RT-PCR Testing Facility
- Antigen and/or RT-PCR Tests and Travel/COVID Insurance costs should be based on actual expenses

Additional Technical Eligibility Requirements:

- Must be legally registered tour operator company under Philippine laws for 5 years;
- Must have previously completed a minimum of 3 projects for the past 5 years' in providing/ servicing tour operations for National Government Agencies (NGAs), Local Government Units (LGUs) and/or Private Agencies, institutions or Organizations
- Must be DOT-accredited tourism establishment

- Must be TPB Member
- Must be a local tour operator of the MIMAROPA region
- Must have free cancellation, rebooking, transferable or refundable policies

Approved Budget for the Contract (ABC):

The ABC is **Two Hundred Ninety-One Thousand Seven Hundred Pesos Only (₱291,700.00)** inclusive of applicable taxes and fees.

Terms of Payment:

Payment will be on send-bill arrangement. Full payment upon completion of the requirements stipulated in the technical specifications.

Contact Person:

MILO S. OROPEZA
 Domestic Promotions Department
milo_oropeza@tpb.gov.ph

Lot 2 – Romblon

Accommodation in Carabao Island (1N/2D)

- Provide hotel accommodation (**twin sharing**) inclusive of **daily breakfast** on the following dates:

	Hotel must be located within	Number of Rooms
Check in date: 14 May 2021	Carabao Island	2
Check out date: 15 May 2021		0
Total Room Nights		2

- Must be located in Carabao Island, Romblon
- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.
- Itinerary to be sent (subject to change without prior notice)

Accommodation in Tablas (2N/3D)

- Provide hotel accommodation (**twin sharing**) inclusive of **daily breakfast** on the following dates:

	Hotel must be located within	Number of Rooms
Check in date: 15 May 2021	Tablas	2
16 May 2021		2
Check out date: 17 May 2021		0
Total Room Nights		4

- Must be located in Odiongan, Tablas, Romblon
- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.
- Itinerary to be sent (subject to change without prior notice)

Accommodation in Romblon (1N/2D)

- Provide hotel accommodation (**twin sharing**) inclusive of **daily breakfast** on the following dates:

Dates	Hotel must be located within	Number of Rooms
Check in date: 17 May 2021	Romblon	2
Check out date: 18 May 2021		0
Total Room Nights		2

- Must be located within Romblon, Romblon
- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.
- Itinerary to be sent (subject to change without prior notice)

Accommodation in Sibuyan Island (2N/3D)

- Provide hotel accommodation (**twin sharing**) inclusive of **daily breakfast** on the following dates:

Dates	Hotel must be located within	Number of Rooms
Check in date: 18 May 2021	Sibuyan Island	2
19 May 2021		2
Check out date: 20 May 2021		0
Total Room Nights		4

- Must be located within Sibuyan Island, Romblon
- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Accommodation establishment must have been issued with a DOT Certificate of Authority to Operate prior to its operation
- Total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.
- Itinerary to be sent (subject to change without prior notice)

Accommodation in Manila (5N/6D)

- Provide hotel accommodation (*twin sharing*) inclusive of *daily breakfast, lunch and dinner* on the following dates:

Dates	Hotel must be located within	Number of Rooms
Check in date: 21 May 2021	Manila	2
22 May 2021		2
23 May 2021		2
24 May 2021		2
25 May 2021		2
Check out date: 26 May 2021		0
Total Room Nights		10

- Located within Manila and Pasay
- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Accommodation establishment must be a DOT-DOH-BOQ Accredited Quarantine Hotels
- Provide free transportation from airport to hotel and from hotel to residence
- Must be TPB Member
- Total cost of accommodation should be based on actual room expenses
- Secured sponsorships or discounted rates should be deducted from the total expense
- Provision of care kit during the inclusive stay dates, and adhere to the health and safety guidelines issued by the Department of Trade and Industry (DTI), Department of Health (DOH), and as well as the guidelines set by the respective LGU of which it operates in.

Air Transportation

Date	Route	Number of Passengers
14 May 2021	Manila – Caticlan 5J891 ETD 0620H ETA 0735H or PR2039 ETD 0735H ETA 0840H	2

- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Convertible to a travel voucher valid for 1 year and extendable for another 1 year
- 20 kilograms' baggage allowance
- Travel Insurance with COVID-19 coverage, if applicable
- Itinerary to be sent (subject to change without prior notice)

Water Transportation

Date	Route	Number of Passengers
14 May 2021	Caticlan to Carabao Island	2
15 May 2021	Carabao Island to Sta. Fe (Tablas)	2
17 May 2021	San Agustin to Romblon	2
18 May 2021	Romblon to Sibuyan	2
20 May 2021	Sibuyan to Batangas Port	2

- Must have free cancellation, rebooking, transferable or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Convertible to a travel voucher valid for 1 year and extendable for another 1 year
- Itinerary to be sent (subject to change without prior notice)
- Travel Insurance
- Terminal Fee
- Other charges, if applicable

Land Transportation

Date	Route	Number of Units
15 May 2021	Sta. Fe – Looc – Odiongan – Calatrava (Tablas)	1
16 May 2021	Calatrava – San Agustin (Tablas)	1
17 May 2021	Port of Tablas	1

17	May	Romblon	1
18	May	Port of Romblon	1
18	May	Port of Ambulong Magdiwang, Sibuyan – San Fernando	1
19	May	Sibuyan	1
20	May	Port of Ambulong Magdiwang, Sibuyan	1
21	May	Port of Batangas - Manila	1

- Must have free cancellation, rebooking, or refundable policies due to travel restrictions based on resolutions and pronouncements made by the IATF, Philippine Government or concerned Local Government Units
- Uniformed, presentable and trained drivers
- Van unit year model must be at least 2016 or not more than 5-years old; all maintenance cost, gasoline, lubricant, other consumable cost and other related expenses will be covered by the tour operator, including payment of toll fees and parking fees. Should the van develop any mechanical fault in transit, the tour operator must find a replacement within one-hour.
- Minimum engine displacement at least 2.5 to 3.5L
- Van adequate to transport 4 – 6 persons with luggage and driver
- Equipped with climate control or air-conditioning
- With universal van sliding windows
- Vehicles maintained in accordance with Philippine laws on technical safety requirements of vehicles
- Equipped with safety belts for all seats
- Be at all times clean and tidy when arriving to pick up the passengers
- Regularly checked for roadworthiness and safety
- Maximum use of 15 hours per day inclusive of overtime and driver’s fee and overtime
- Includes third-party liability insurance
- Cover all expenses to include driver’s fee as well as his food, RT-PCR (Covid 19) tests/border antigen tests, accommodation, PPEs and other miscellaneous fees
- Comply with IATF protocols/ guidelines on safety, capacity and coverage; daily disinfection of vehicle
- With daily provision of wet tissues, alcohol, mineral water, mint
- First Aid kit on board
- Provision of umbrella on board
- Equipped with GPS or Waze
- Driver should have strong navigation skills
- Itinerary to be sent (subject to change without prior notice)

Ground Fees (Tours, land and water activities, entrance fees, boat rides, tour guides and other miscellaneous fees)

Date	Activities/Route	Number of Units/Pax
14 May 2021	Boat Hire – Carabao Island	1
	Tour Guide – Sta. Fe	1
15 May 2021	Tour Guide	1

16 May 2021	Boat Hire - Calatrava	1
	Tour Guide	1
17 May 2021	Boat Hire – Romblon	1
	Tour Guide	1
18 May 2021	Tour Guide	1
19 May 2021	Boat Hire - Cresta	1
	Tour Guide	1

- Reboable and/or refundable
- Secured sponsorships or discounted rates should be deducted from the total expense
- Total cost of ground fees should be based on actual expenses
- Inclusive of cost of entrance and environmental fees, if applicable
- Itinerary to be sent (subject to change without prior notice)

Antigen and/or RT-PCR Tests and Travel/COVID Insurance

Before Leaving Manila	2 pax
Before Leaving Quarantine Facility	2 pax
Travel insurance with Covid-19 coverage, if applicable	2 pax

- DOH-Accredited COVID-19 RT-PCR Testing Facility
- Antigen and/or RT-PCR Tests and Travel/COVID Insurance costs should be based on actual expenses

Additional Technical Eligibility Documents:

- Must be legally registered tour operator company under Philippine laws for 5 years;
- Must have previously completed a minimum of 3 projects for the past 5 years' in providing/ servicing tour operations for National Government Agencies (NGAs), Local Government Units (LGUs) and/or Private Agencies, institutions or Organizations
- Must be DOT-accredited tourism establishment
- Must be TPB Member
- Must be a local tour operator of the MIMAROPA region
- Must have free cancellation, rebooking, transferable or refundable policies

Approved Budget for the Contract (ABC):

The ABC is **Two Hundred Fifteen Thousand Four Hundred Pesos Only (₱215,400.00)** inclusive of applicable taxes and fees.

Terms of Payment:


Payment will be on send-bill arrangement. Full payment upon completion of the requirements stipulated in the technical specifications.

Contact Person:

	MILO S. OROPEZA Domestic Promotions Department milo_oropeza@tpb.gov.ph <p style="text-align: center;">*** Nothing Follows ***</p>		
Terms	30 days upon receipt of invoice.		
Delivery	Please refer to the above provided deliverables.		
ABC	Php507,100.00 inclusive of all applicable charges and taxes.		

The last day for submission of **quotation** is not later than 03:00 p.m. on **15 April 2021**, thru e-mail at farhan_ambiong@tpb.gov.ph for the advance copy of the bid documents and the original copy to the address provided below, subject to the Terms and Conditions attached herewith, duly signed by your representative and stating the shortest time of delivery to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila. Please address your quotation to the undersigned.

Thank you very much.


ELOISA A. ROMERO
Administrative Officer V
Procurement and General Services Division

Contact Person **FARHAN M. AMBIONG**
Contact No 8 525-9318local 268

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. *Business or Mayor`s Permit/Certification (as of 2021)*
2. *Annual Income Tax Return (latest)*
3. *Company Profile/Curriculum Vitae (latest and updated)*
4. *PhilGEPS Certificate/Membership (latest)*
5. *Notarized Omnibus Sworn Statement(provided below)*

Annex A

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the

BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]