

Request for Quotation

May 14, 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.05.178

Requirements : FOOD AND BEVERAGES WITH DELIVERY SERVICES

Project Title : May 27 2021 TPB Regular Board of Directors' Meeting

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
LOT	<p>Food and Beverages with delivery services to the respective addresses of the attendees. Meeting Date: May 27, 2021 @ 12:00 Noon Requirements: Manila-based Department of Tourism (DOT) Accredited restaurant for the provision of food and beverage requirements and delivery to the respective addresses of the attendees of the above-mentioned meeting.</p> <p>Specifications:</p> <ol style="list-style-type: none"> 1) Existing Credit Line with TPB and must be DOT Accredited 2) Food and Beverage, <ol style="list-style-type: none"> a) Food Sets (Lunch) inclusive of one round of beverage with at least three (3) menu options b) Food delivered shall be fresh, hot and ready at least 30 minutes or an hour before the meeting. c) Can arrange food delivery outside Metro Manila 	25,000.00	25,000.00

	<p>d) Minimum guarantee of 30 pax</p> <p>3) Other Concerns</p> <p>a. Actual number of pax and final schedule of the meeting is subject to be confirmed one (1) week before the event</p> <p>b. Provide cost per head in case additional person</p> <p>c. Any other arrangements that may be mutually agreed upon by the TPB and the service provided</p> <p>4) LEGAL ELIGIBILITY:</p> <ul style="list-style-type: none"> • Must be DOT-accredited • DTI-Business Registration/SEC Certificate • Mayor's Permit or Permit / License to Operate • BIR Registration with TIN • PhilGeps Certificate • Company Profile • Statement 		
Terms	30 days upon receipt of invoice		
ABC	Php 25,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **May 21, 2021, 12:00 Noon** thru email at nilo_abon@tpb.gov.ph, subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila.

Please address your quotation to the undersigned.

Thank you very much.


ROSELLE D. ROMERO
17 May 2021
 OIC, Procurement and General Services Division

Contact Person **NILO C. ABON**
 Contact No 8525-93-18 loc. 266
 nilo_abon@tpb.gov.ph

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate