

20 May 2021

REQUEST FOR QUOTATION

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below:

RFQ No. TPB-RFQ 2021.05.184
PR No. 5.020

Requirements: Supply and Delivery of Toner for Sharp photo copier machine

Quantity	Item/Description	Estimated Unit Price	Total Cost (Php)
4 toner	Toner MX561ft - Sharp Model MX565n-529 and 499	Php39,040.00	Php39,040.00
Terms	30 days from receipt of Invoice		
Delivery	7 days from receipt of NTP		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		Php39,040.00

Please submit your **quotation and legal** documents duly signed by your authorized representative to email address bhong_ducusin@tpb.gov.ph not later than **25 May 2021 at 5:00 PM**, subject to the Terms and Conditions stated herein and the shortest time of delivery.

Thank you very much.


ROSELLE D. ROMERO
20 May 2021
OIC, Procurement and General Services Division

Contact person: Jose T. Ducusin, Jr
Contact number: 02 8525 -7312 / 8525 – 9318 to 27

Note: All entries must be typewritten in your company letterhead.

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

- PhilGEPS Certificate
- Mayor's Business Permit
- SEC/DTI Registration Certificate
- BIR Registration /TIN
- Certificate of Exclusive Distributorship -- Sharp