

## Request for Quotation

June 14, 2021

The **TOURISM PROMOTIONS BOARD** invites you to submit quotations for the item/s listed below;

Quotation No. TPB-PR.2021.06.220

PR No. 5.026 IPD

Requirements : DOOR TO DOOR DELIVERY OF PRIZES AND GIVEAWAYS

Project Title : The Great ASEAN Travel Fest

Quantity	Particulars	Estimated Unit Price (Php)	Estimated Total Amount (Php)
LOT	Door to Door Delivery of Prizes and Giveaways to various domestic destinations	50,000.00	50,000.00
	<b>SCOPE OF WORK/DELIVERABLES</b>		
	<b>TECHNICAL SPECIFICATIONS</b>	<b>Statement of Compliance</b> Bidders must state here either "Comply" or "Not Comply"	
	Items will be pick up at TPB office		
	Door to Door Air Freight Delivery Service		
	Supplier will pay the amount of items to TPB in case of lost or damages.		
	Submit delivery timelines during submission of bid.		
	The winning service provider will assign a contact person to monitored the delivery of item		

	Supplier to submit to TPB a consolidated copy of the proof of delivery of the recipient immediately after the delivery of item			
	Ensure that the items are delivered in good conditions when arrived to consignee in the shortest possible time			
	Provide cost quotation per box or pouch/weight and per destinations			
	TPB will only charge on actual delivered item base on actual weight or dimension and should not be over the Contract Amount.			
	Duties and taxes, destination clearance, export declaration, enhanced liabilities, priority services, fuel surcharge, and other applicable charges to be shouldered of the supplier/company.			
	<p><b>Items: Prizes and Giveaways</b>  1 set include of the ff:</p> <ol style="list-style-type: none"> <li>1) 1pc. Anello Laptop Bags</li> <li>2) 1pc. Roundneck White Colorful Logo</li> <li>3) 1pc. Black Polo Shirt</li> <li>4) 1 pc. Magnetic Pencil Bags</li> <li>5) 1 pc. TPB Conference Bags</li> <li>6) 1 pc. Travel Laptop Bags</li> <li>7) 1 pc. Philcare Kits</li> <li>8) 1 pc. Screen Cleaner</li> <li>9) 1 pc. World Adaptor</li> </ol> <ol style="list-style-type: none"> <li>1) <b>Consignee:</b> Mr. Ronald A. Fabillan  <b>Company:</b> Harvester’s Travel and Tours  <b>Address:</b> 794 Rizal St., Brgy., Bulilan Sur-Pila Laguna 4010  <b>Items:</b> 1 set of Prizes and Giveaways  <b>Box Actual Weight:</b> 3 kgs.  <b>Box Dimension:</b> 15 cm x 38 cm x 29 cm  <b>Weight Base on Dimension:</b> 4.7 kgs.</li> <li>2) <b>Consignee:</b> Mr. Manuel R. Sarenas  <b>Company:</b> Richworld Travel &amp; Touri  <b>Address:</b> B20 L5 Guijo St., Macaria Homes Molino 2 Bacoor City Cavite 4102  <b>Items:</b> 1 set of Prizes and Giveaways</li> </ol>			

	<p><b>Box Actual Weight:</b> 3 kgs.  <b>Box Dimension:</b> 16 cm x 29 cm x 34 cm  <b>Weight Base on Dimension:</b> 4.5 kgs.</p> <p>3) <b>Consignee:</b> Loryna Fonacier  <b>Company:</b> DOT Regional Office -Ilocos Region (Region 1  <b>Address:</b> Oasis Country Resort Hotel, Nat'l Highway, Brgy.Sevilla, Sa n Fernando City 2500 La Union</p> <p><b>Items:</b> 4 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 11 kgs.  <b>Box Dimension:</b> 35 cm x 52 cm x 50 cm  <b>Weight Base on Dimension:</b> 26 kgs</p> <p>4) <b>Consignee:</b> Bayani D. Malicdem  <b>Company:</b> DOT Regional Office - CAR  <b>Address:</b> Baguio Tourism Complex, Governor Pack Road,2600 Baguio City</p> <p><b>Items:</b> 5 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 13 kgs.  <b>Box Dimension:</b> 37 cm x 51 cm x 51 cm  <b>Weight Base on Dimension:</b> 27.4 kgs.</p> <p>5) <b>Consignee:</b> Romeo Caranguian,Jr.  <b>Company:</b> DOT Regional Office - Region II  <b>Address:</b> #2 Dalan na Pavvurulan, Regional Government Center Carig Sur Tuguegarao City, 3500 Cagayan</p> <p><b>Items:</b> 2 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 6 kgs.  <b>Box Dimension:</b> 21 cm x 52 cm x 51 cm  <b>Weight Base on Dimension:</b> 15.91 kgs.</p> <p>6) <b>Consignee:</b> Marilou T. Pangilinan  <b>Company:</b> DOT Regional Office- Region III  <b>Address:</b> 3rd Floor Robinson's Place Angeles, Balibago, Angeles City 2009, Pampanga</p> <p>Box No. 1  Items: 3 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 8 Kgs.  <b>Box Dimension:</b> 38cm x 29cm x 35cm  <b>Weight Base on Dimension:</b> 11 kgs.</p> <p>Box No. 2  Items: 15 sets of Prizes and Giveaways</p>		
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	<p>Box Actual Weight: 19 kgs.  Box Dimension: 52cm x 51cm x 51cm  Weight Base on Dimension: 38.64 kgs.</p> <p>Box No. 3  Items: 15 sets of Prizes and Giveaways  Box Actual Weight: 19 Kgs.  Box Dimension: 52cm x 51cm x 51cm  Weight Base on Dimension: 38.64 kgs.</p> <p>Box No. 4  Items: 15 sets of Prizes and Giveaways  Box Actual Weight: 19 kgs.  Box Dimension: 52cm x 51cm x 51cm  Weight Base on Dimension: 38.64 kgs.</p> <p>Box No. 5  Items: 15 set of Prizes and Giveaways  Box Actual Weight: 19 kgs.  Box Dimension: 52cm x 51cm x 51cm  Weight Base on Dimension: 38.64 kgs.</p> <p>7) <b>Consignee:</b> Marites T. Castro  <b>Company:</b> DOT Regional Office-Region IV-A CALABARZON  <b>Address:</b> CALABARZON OFFICE Dencris Business Center,  Halang, National Highway, Calamba City 4027 Laguna</p> <p><b>Items:</b> 3 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 8 kgs.  <b>Box Dimension:</b> 37 cm x 50 cm x 34 cm  <b>Weight Base on Dimension:</b> 17.97 kgs.</p> <p>8) <b>Consignee:</b> Maribel C. Buñi  <b>Company:</b> DOT Regional Office – Region IV-B MIMAROPA  <b>Address:</b> MIMAROPA OFFICE 2<sup>nd</sup> Flr., The New DOT Bldg.,  351 Sen. Gil Puyat Avenue Brgy., Bel-Air II Makati City 1200</p> <p><b>Items:</b> 3 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 8 kgs.  <b>Box Dimension:</b> 40 cm x 52 cm x 34 cm  <b>Weight Base on Dimension:</b> 20.20 kgs.</p> <p>9) <b>Consignee:</b> Maria Salee Mora  <b>Company:</b> DOT Regional Office – Region V Bicol Region  <b>Address:</b> Regional Center Site Rawis, 4500 Legazpi Cit</p> <p><b>Items:</b> 3 set of Prizes and Giveaways</p>		
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	<p><b>Box Actual Weight:</b> 8 kgs.  <b>Box Dimension:</b> 44 cm x 35 cm x 50 cm  <b>Weight Base on Dimension:</b> 22 kgs.</p> <p>10) <b>Consignee:</b> Verna Vargas - Glass  <b>Company:</b> DOT Regional Office Region VIII Eastern Visayas  <b>Address:</b> Brgy. 25 Kanhuraw Hill, 6500 Tacloban City</p> <p><b>Items:</b> 3 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 8 kgs.  <b>Box Dimension:</b> 37 cm x 52 cm x 32 cm  <b>Weight Base on Dimension:</b> 17.59 kgs.</p> <p>11) <b>Consignee:</b> Rey Tabafunda  <b>Company:</b> DOT Regional Office - Region VI Western Visayas  <b>Address:</b> Western Visayas Regional Tourism Center, Capitol Grounds, Bonifacio Drive, 5000 Iloilo City</p> <p><b>Items:</b> 2 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 6 kgs.  <b>Box Dimension:</b> 20 cm x 51 cm x 50 cm  <b>Weight Base on Dimension:</b> 14.57 kgs.</p> <p>12) <b>Consignee:</b> Rizza Marie Macaibay  <b>Company:</b> DOT Regional Office- Region VII Central Visayas  <b>Address:</b> Ground Floor, LDM Bldg.,cor. Legaspi and MJ Cuenco Sts., 6000 Cebu City</p> <p><b>Items:</b> 3 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 8 kgs.  <b>Box Dimension:</b> 37 cm x 50 cm x 34 cm  <b>Weight Base on Dimension:</b> 17.97 kgs.</p> <p>13) <b>Consignee:</b> Decius L. Esmedalla  <b>Company:</b> DOT Regional Office- Region X  <b>Address:</b> DOT Building, Limketkai Center 9000 Cagayan de Oro City</p> <p><b>Items:</b> 4 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 11 kgs.  <b>Box Dimension:</b> 32 cm x 51 cm x 51 cm  <b>Weight Base on Dimension:</b> 23.78 kgs.</p> <p>14) <b>Consignee:</b> Zee A.Abas  <b>Company:</b> DOT Regional Office- Region XI  <b>Address:</b> Rm. 512, LANDCO Corporate Center Bldg. J.P Laurel Ave., 8000 Davao City</p>		
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	<p><b>Items:</b> 4 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 11 kgs.  <b>Box Dimension:</b> 33 cm x 52 cm x 51 cm  <b>Weight Base on Dimension:</b> 25 kgs.</p> <p>15) <b>Consignee:</b> Eugene Dacanay  <b>Company:</b> DOT Regional Office- Region IX Zamboanga Peninsula  <b>Address:</b> GF Samboangan Bayanihan, Cooperative Building Gen. Vicente Alvarez Street cor. Claveria Street, Zone IV 7000 Zamboanga City</p> <p><b>Items:</b> 4 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 11 kgs.  <b>Box Dimension:</b> 33 cm x 52 cm x 51 cm  <b>Weight Base on Dimension:</b> 25 kgs.</p> <p>16) <b>Consignee:</b> Catherine Rosal  <b>Company:</b> DOT Regional Office- Region XII Soccsksargen  <b>Address:</b> Door #6 &amp; 7, KL Lucena Realty Avenue cor. Jose Abad Santos St., 9506 Koronadal City, South Cotabato</p> <p><b>Items:</b> 4 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 10 kgs.  <b>Box Dimension:</b> 33 cm x 53 cm x 51 cm  <b>Weight Base on Dimension:</b> 25.48 kgs.</p> <p>17) <b>Consignee:</b> Benjie Bona  <b>Company:</b> DOT Regional Office- Region XIII CARAGA  <b>Address:</b> Butuan VPH Building 2 T. Calo Extension 8600 Butuan City</p> <p><b>Items:</b> 4 sets of Prizes and Giveaways  <b>Box Actual Weight:</b> 10 kgs.  <b>Box Dimension:</b> 33 cm x 52 cm x 51 cm  <b>Weight Base on Dimension:</b> 25 kgs.</p>		
Terms	30 days upon receipt of invoice		
ABC	Php 50,000.00 inclusive of all applicable taxes		

Please submit your quotation and legal documents not later than **June 18, 2021, 2:00 Noon** thru email at [soc\\_torres@tpb.gov.ph](mailto:soc_torres@tpb.gov.ph), subject to the Terms and Conditions attached herewith, duly signed by your representative to the Procurement and General Services Division, Administrative Department, 4th Floor, Legaspi Towers 300, Roxas Blvd., Manila. Please address your quotation to the undersigned.

Thank you very much.



**ELOISA A. ROMERO**

Head, Procurement and General Services Division

Contact Person	<b>SOCRATES G. TORRES</b>
Contact No	8525-93-18 loc. 266 soc_torres@tpb.gov.ph

**Note: All entries must be typewritten in your company letterhead.**

Price Validity shall be for a period of thirty (30) calendar days.

Suppliers must submit the following legal documents to be eligible to participate in the bidding:

1. SEC/DTI Registration Certificate
2. Updated Mayor's Permit/License
3. BIR Registration / TIN
4. Company Profile/Reference
5. PhilGEPs Certificate
6. Notarized Omnibus Sworn Statement (Revised Issue)