

June 29, 2021

**REQUEST FOR QUOTATION**

**Quotation No. TPB-RFQ 2021.06.233**  
**PR No. 6.041**

**Requirements: Services Maintenance for TPB’s PBX System for NEC SL 2100 PABX**

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The Tourism Promotions Board (TPB) is in need of a Supplier for the abovementioned requirements.

Quantity	Item/Description	Estimated Unit Price	Total Cost (PhP)
5 months	<p><b>SPECIFICATIONS</b></p> <ul style="list-style-type: none"> <li>• Annual General Preventive Maintenance Services for the existing equipment scheduled on a customer preferred date and time which will include general equipment board and surface cleaning, board testing, alarms assessment/rectification and review/audit of current programs and configurations.</li> <li>• Provisions of Free Service Units (PABX equipment modules only) for diagnostic of failed components and/ or other equipment parts.</li> <li>• Unlimited remote maintenance support or telephone assistance support for immediate/interim resolution of technical/maintenance issues</li> <li>• On-site maintenance and corrective technical services for the existing NEC SL2100 facilities within the regular business hours, on the first month and the third month of the contract. <ul style="list-style-type: none"> <li>- Including transfer of existing lines within the</li> </ul> </li> </ul>	Php20,000.00/month	100,000.00

	<p>TPB office premises using existing units, as needed (may be from the 3<sup>rd</sup> floor to the 4<sup>th</sup> floor, or vice versa)</p> <p>NOTE: The service providers' maintenance personnel should present a health clearance or negative COVID19 test result prior to entry to Legaspi Tower 300 and notify TPB of the maintenance schedule at least 3 days prior to prepare the gate pass as required by the building administrator</p>		
Terms	30 days upon receipt of Invoice		
ABC	The approved budget for the contract (ABC) inclusive of applicable taxes		<b>Php100,000.00</b>

Please submit your proposal to the **Secretariat, Bids and Awards Committee, on or before 5:00 pm on July 5, 2021**, through email address: [bhong\\_ducusin@tpb.gov.ph](mailto:bhong_ducusin@tpb.gov.ph) together with the legal requirements set forth in Annex "H" of the revised Implementing Rules and Regulations of R.A. 9184:

- a. PhilGEPS Certificate live
- b. Mayor's Business Permit
- c. SEC/DTI Registration Certificate
- d. BIR Registration /TIN
- e. Omnibus Sworn Statement
- f. Company profile

The proposal must be on the company's letterhead and the quoted price shall be inclusive of all applicable taxes.

Please address your quotation to the undersigned.

Thank you very much.



**ELOISA A. ROMERO**  
BAC Secretariat Bids and Awards Committee

Contact person: **Jose T. Ducusin, Jr**  
Contact number: **02 8525 -7312 / 8525 – 9318 to 27**